



Board of Election Commissioners

OF THE CITY OF AURORA, ILLINOIS 60506
323 WEST GALENA BOULEVARD
TEL: 630-897-4030 – FAX: 630-897-4060
www.auroravotes.org

Hon. Thomas E. Mueller
Circuit Judge
Patrick K. Bond
Legal Counsel
Linda M. Fechner
Executive Director

Commissioners:

Leah Anderson- *Chairman*
Michael McCoy-*Vice Chairman*
Liljian Perry -*Secretary*

BANK STATEMENT RECAP
September 27, 2017

RECONCILED BALANCE AS Of 08/31/2017

CHECKING:	792,014.81	*Includes Prior Year Funds
PAYROLL:	79,966.11	
SAVINGS:	<u>121.06</u>	
SUBTOTAL:	872,101.98	\$886,750.00 Budgeted Figure for 2017

Reserve Acct:	202,992.18	Required 15% Not included in budget or available
STATE SAVINGS:	198,940.51	Federal Grant Funds available over Budget Figure

CREDIT CARD BALANCE: 0

DEPOSITS:
misc Recycle paper
transfers from Checking to Elections E.judge fund

Total Deposits

September Payroll	\$6,517.33
PAYABLES:	<u>27,522.03</u> Checks to be Written in August 2017

subtotal of expenses \$34,039.36

Budgeted CASH BALANCE: 838,062.62 (includes funds from 2016 and prior)

Cash Reserve \$202,992.18

Grant Funds Available \$198,940.51

Aurora Election Commission

Profit & Loss Budget vs. Actual

January through December 2017

Accrual Basis

	Jan - Dec 17	Budget	% of Budget
Income			
15-00 · Income			
15-01 · City of Aurora	526,750.00	484,560.19	108.7%
15-02 · Kane County Levy	402,189.81	402,189.81	100.0%
Total 15-00 · Income	928,939.81	886,750.00	104.8%
20-001 · accts receivable - Election jud	23,220.00		
20-002 · Sale of Voter List, Information	154.00		
20-004 · Miscellaneous Income	77.10		
25-001 · Savings Account Interest	168.51		
Total Income	952,559.42	886,750.00	107.4%
Gross Profit	952,559.42	886,750.00	107.4%
Expense			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	28,695.00	30,000.00	95.7%
10-06 · Part-Time / Regular	60,418.50	70,000.00	86.3%
10-07 · Part-Time/Seasonal (early E.J.)	31,576.25	45,000.00	70.2%
10-08 · Contract Employees	7,874.32	25,000.00	31.5%
10-09 · Part-Time / Temporary	9,962.00	45,000.00	22.1%
10-17 · Election Judges			
10-17-1 · E1 - Non Certified	1,710.00		
10-17-2 · E2 - Certified	73,385.00		
10-17-3 · E3 - Nursing Home	680.00		
10-17-4 · E4 - Processing	1,800.00		
10-17 · Election Judges - Other	290.00	80,000.00	0.4%
Total 10-17 · Election Judges	77,865.00	80,000.00	97.3%
10-30 · PW - Paid No Work Office Closed	128.00		
10-31 · Overtime / Regular	2,432.00	2,000.00	121.6%
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00	0.0%
10-52 · Supplement - Other	0.00	1,000.00	0.0%
10-55 · Supplement - Y / E Payout	0.00	0.00	0.0%
10-70 · Longevity Pay	0.00	0.00	0.0%
10-00 · Payroll Expenses - Other	1,501.25		
Total 10-00 · Payroll Expenses	220,452.32	300,000.00	73.5%

Aurora Election Commission

Profit & Loss Budget vs. Actual

January through December 2017

Accrual Basis

	Jan - Dec 17	Budget	% of Budget
20-00 · Employee Benefits			
20-01 · Employee Health Insurance	0 00	0 00	0 0%
20-04 · Retiree Health Insurance	0 00	0 00	0 0%
20-10 · FICA / Social Security	8,352 23	8,000 00	104 4%
20-11 · FICA / Medicare	1,953 33	4,000 00	48 8%
20-21 · Clothing - Damaged / Replaced	0 00	0 00	0 0%
20-37 · Unemployment Taxes	3,956 59	3,000 00	131 9%
20-39 · Insurance / WC - Year End Adj.	0 00	1,000 00	0 0%
20-00 · Employee Benefits - Other	0 00	0 00	0 0%
Total 20-00 · Employee Benefits	14,262 15	16,000 00	89 1%
25-00 · Bank Fees			
25-01 · Paper Statement Fee	0 00	0 00	0 0%
25-02 · Stop Payment Charge	36 00	200 00	18 0%
25-03 · Over Check-Limit Fee	250 45	500 00	50 1%
25-04 · Chargeback Fees	0 00	100 00	0 0%
Total 25-00 · Bank Fees	286 45	800 00	35 8%
32-00 · Professional Fees			
32-01 · Legal	22,168 24	70,000 00	31 7%
32-05 · Audit	3,000 00	12,000 00	25 0%
32-36 · Technical Assistance	0 00	1,000 00	0 0%
32-41 · Legislative Consultant	16,000 00	26,000 00	61 5%
32-99 · Other (acct)	1,275 00	8,000 00	15 9%
Total 32-00 · Professional Fees	42,443 24	117,000 00	36 3%
34-00 · Utility Services			
34-01 · Water	224 54	1,000 00	22 5%
34-02 · Sewerage	0 00	500 00	0 0%
Total 34-00 · Utility Services	224 54	1,500 00	15 0%
36-00 · Cleaning Service			
36-03 · Janitorial	2,666 25	3,600 00	74 1%
36-99 · Other	722 73	1,000 00	72 3%
Total 36-00 · Cleaning Service	3,388 98	4,600 00	73 7%

Aurora Election Commission
Profit & Loss Budget vs. Actual
January through December 2017

Accrual Basis

	Jan - Dec 17	Budget	% of Budget
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	1,168.82	1,000 00	116.9%
38-05 · Building & Grounds	200 00	2,000 00	10.0%
38-08 · Computer	1,000 00	2,000 00	50.0%
38-11 · Computer - Software	80,864.17	70,000 00	115.5%
38-13 · Equipment - Telephone	0 00	0 00	0.0%
38-15 · Equipment - Copier	1,582.19	2,500 00	63.3%
38-40 · Insect Control	0 00	1,200 00	0.0%
38-41 · Alarm Service Fees	484.98	700 00	69.3%
Total 38-00 · Repairs & Maintenance Services	85,300.16	79,400.00	107.4%
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	851.58	1,200 00	71.0%
39-10 · Copy Machines	0 00	0 00	0.0%
39-12 · Mailing Equipment	701.10	1,000 00	70.1%
39-15 · Polling Places \$40.00/pct	4,495 00	4,000 00	112.4%
39-16 · Storage	0 00	50 00	0.0%
39-20 · Office Space	48,818.70	65,100 00	75.0%
39-21 · Meetings / Display Space	0 00	100 00	0.0%
39-50 · Equipment - Other	0 00	100 00	0.0%
39-99 · Other (taxes/contingency)	7,930.92	20,000 00	39.7%
Total 39-00 · Rentals / Leases	62,797.30	91,550.00	68.6%
40-00 · Insurance - 1			
40-40 · Liability Insurance	0 00	3,500 00	0.0%
40-41 · ATCAR	1,462.03	3,000.00	48.7%
Total 40-00 · Insurance - 1	1,462.03	6,500.00	22.5%
42-00 · Travel & Professional Dvlpmt			
42-01 · Education / Training	2,219.68	8,000 00	27.7%
42-03 · Travel / Meetings	18.00	1,500 00	1.2%
42-05 · Conferences / Seminars	12,985.19	10,000 00	129.9%
42-07 · Mileage	496.05	1,000.00	49.6%
42-40 · Ed/Training - Election Judges	0 00	3,000 00	0.0%
42-90 · Travel & Professional Dvlpmt - Other	2,161.90		
Total 42-00 · Travel & Professional Dvlpmt	17,880.82	23,500.00	76.1%
43-00 · Insurance			
43-02 · Insurance Premium	500 00	3,000 00	16.7%
43-09 · Insurance - Notary	0 00	0 00	0.0%
43-15 · Insurance - Bonding	0 00	400 00	0.0%
Total 43-00 · Insurance	500.00	3,400.00	14.7%

Aurora Election Commission

Profit & Loss Budget vs. Actual

January through December 2017

Accrual Basis

	Jan - Dec 17	Budget	% of Budget
44-00 · Communication Charges			
44-01 · Telephone	136.45	1,000.00	13.6%
44-04 · Telephone - Mobile	0.00	0.00	0.0%
44-09 · Fee - Internet Access	7,341.47	14,000.00	52.4%
44-00 · Communication Charges - Other	0.00	0.00	0.0%
Total 44-00 · Communication Charges	7,477.92	15,000.00	49.9%
45-00 · Other Services & Charges			
45-01 · Dues	1,220.00	4,000.00	30.5%
45-02 · Subscriptions	219.00	1,000.00	21.9%
45-03 · Postage	20,000.00	25,000.00	80.0%
45-04 · UPS / Fed Ex	0.00	0.00	0.0%
45-07 · Copier Costs	0.00	2,000.00	0.0%
45-12 · Advertising / Publication	10,779.18	50,000.00	21.6%
45-18 · Promo Materials / Services	0.00	100.00	0.0%
45-22 · Notary Registration / Stamp	0.00	0.00	0.0%
45-23 · Copying Services	0.00	0.00	0.0%
45-32 · Licenses / Permits	565.00	100.00	565.0%
45-92 · Election Comm. Oper Costs	0.00	100.00	0.0%
Total 45-00 · Other Services & Charges	32,783.18	82,300.00	39.8%
61-00 · Supplies - General			
61-01 · Office - Direct	1,304.01	2,500.00	52.2%
61-02 · Office - Central Stores	0.00	0.00	0.0%
61-09 · Custom Printing	1,567.89	15,000.00	10.5%
61-10 · Books / Periodicals / Videos	621.00	500.00	124.2%
61-35 · Election	112,399.16	90,000.00	124.9%
61-36 · Voting Equipment	0.00	10,000.00	0.0%
61-40 · Expendable Tools / Equipment	0.00	5,000.00	0.0%
61-41 · Furniture / Fixtures	0.00	1,100.00	0.0%
61-80 · Other	5,855.13	5,000.00	117.1%
Total 61-00 · Supplies - General	121,746.99	129,100.00	94.3%
62-00 · Supplies - Energy			
62-01 · Natural Gas	-55.99	3,000.00	-1.9%
62-04 · Electricity	2,706.86	5,000.00	54.1%
Total 62-00 · Supplies - Energy	2,650.87	8,000.00	33.1%
63-00 · Supplies - Mach/Equip			
63-02 · Equipment - Copy Machines	0.00	0.00	0.0%
63-99 · Other	0.00	500.00	0.0%
Total 63-00 · Supplies - Mach/Equip	0.00	500.00	0.0%

Aurora Election Commission
Profit & Loss Budget vs. Actual
January through December 2017

Accrual Basis

	Jan - Dec 17	Budget	% of Budget
64-00 · Supplies - Computer			
64-22 · Imaging Equipment / Systems	0 00	1,000 00	0.0%
Total 64-00 · Supplies - Computer	0.00	1,000.00	0.0%
65-00 · Supplies - Repairs / Maint.			
65-02 · Equipment - Non-Licensed	0 00	1,000 00	0.0%
65-05 · Buildings & Grounds	1,607 32	5,000 00	32.1%
65-13 · Equipment - Telephone	0 00	500 00	0.0%
65-15 · Equipment - Copier/Fax	0 00	100 00	0.0%
65-00 · Supplies - Repairs / Maint. - Other	27.45		
Total 65-00 · Supplies - Repairs / Maint.	1,634.77	6,600 00	24.8%
Total Expense	615,291.72	886,750 00	69.4%
Net Income	337,267.70	0.00	100.0%

**Aurora Election Commission
Bill Payments for All Vendors
August 2017**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Aug 17				
AECOI	Bill Pmt -Check	9501	08/30/2017	240.00
Aurora Fastprint	Bill Pmt -Check	9502	08/30/2017	480 46
Bond, Dickson & Con ..	Bill Pmt -Check	9503	08/30/2017	839 17
Bruce Harris & Assoc..	Bill Pmt -Check	9504	08/30/2017	400 00
Derrall Moore	Bill Pmt -Check	9505	08/30/2017	2,161 90
EJ - Jillings, Christop .	Bill Pmt -Check	9506	08/30/2017	29 96
Election Systems &S.	Bill Pmt -Check	9507	08/30/2017	16,998 00
Fechner, Linda M	Bill Pmt -Check	9508	08/30/2017	2,147.63
First Communications	Bill Pmt -Check	9509	08/30/2017	901 29
I.A.C R	Bill Pmt -Check	9510	08/30/2017	345.00
Illinois dept of emplo .	Bill Pmt -Check	9511	08/30/2017	301 37
Illinois Dept of Reven	Bill Pmt -Check	9512	08/30/2017	1,546 86
KKC Imaging Systems	Bill Pmt -Check	9513	08/30/2017	75 00
M.J.M. Medina Maint	Bill Pmt -Check	9514	08/30/2017	300 00
National Pen Company	Bill Pmt -Check	9515	08/30/2017	103 68
old second	Bill Pmt -Check	9516	08/30/2017	376 63
PCM	Bill Pmt -Check	9517	08/30/2017	1,168 82
Realtor Association of	Bill Pmt -Check	9518	08/30/2017	5,424.30
Roger C Marquardt &	Bill Pmt -Check	9519	08/30/2017	2,000 00
Verizon Wireless	Bill Pmt -Check	9520	08/30/2017	2,494 19
Wally's Printing	Bill Pmt -Check	9521	08/30/2017	343 00
Willy's Cleaning Servi	Bill Pmt -Check	9522	08/30/2017	300.00
				38,977.26
Aug 17				

Aurora Election Commission
Bills for All Vendors
All Transactions

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Due Date</u>	<u>Amount</u>
Bond, Dickson & Co.	Bill	15798	09/08/2017	10/08/2017	1,502 17
Bruce Harris & Asso	Bill	77756	09/28/2017	10/08/2017	400 00
Derrall Moore	Bill	917gal ..	09/15/2017	09/25/2017	449 05
Fechner, Linda M	Bill	917gal	09/15/2017	09/25/2017	280.20
First Communications	Bill	11451	09/01/2017	09/11/2017	901 95
Jeffrey P Fechner, Jr	Bill	917 mi .	09/15/2017	09/25/2017	39 59
Leah Anderson	Bill	917gal .	09/15/2017	09/25/2017	332 10
M J M Medina Main	Bill	817dv	09/07/2017	10/07/2017	300 00
National Pen Comp	Bill	917re. .	09/12/2017	09/22/2017	246 95
PCM	Bill	r1521 ..	09/11/2017	09/21/2017	349 23
Pitney Bowes	Bill	00515	09/10/2017	09/20/2017	180 00
Realtor Association . .	Bill	1017r	10/01/2017	10/11/2017	5,424.30
Realtor Association . .	Bill	461862	09/11/2017	09/21/2017	4,989 19
Robis Elections, Inc.	Bill	106661	08/24/2016	09/23/2016	10,000 00
Roger C. Marquardt	Bill	2404	09/01/2017	09/11/2017	2,000.00
Wally's Printing	Bill	73728	09/01/2017	09/11/2017	71.00
Wally's Printing	Bill	73729	09/01/2017	09/11/2017	56 30
Total					27,522.03

Aurora Election Commission Bills for All Vendors

All Open Transactions

Vendor	Type	Num	Date	Amount
Bond, Dickson & Conway, P C	Bill	15798	09/08/2017	1,502.17 legal
Bruce Harris & Assoc., Inc	Bill	77756	09/28/2017	400.00 consult
Derrall Moore	Bill	917galesburg	09/15/2017	449.05 education
Fechner, Linda M	Bill	917galesburg	09/15/2017	280.20 education
First Communications	Bill	114517573	09/01/2017	901.95 internet
Jeffrey P Fechner, Jr	Bill	917 mileage	09/15/2017	39.59 mileage
Leah Anderson	Bill	917galesburg	09/15/2017	332.10 education
M J.M. Medina Maintenance	Bill	817dvces	09/07/2017	300.00 cleaning
National Pen Company	Bill	917registratio	09/12/2017	246.95 supplies
PCM	Bill	r152188850101	09/11/2017	349.23 supplies
Pitney Bowes	Bill	005155835	09/10/2017	180.00 postage
Realtor Association of the Fox Valley	Bill	1017rent	10/01/2017	5,424.30 rent
Realtor Association of the Fox Valley	Bill	461862	09/11/2017	4,989.19 utilities
Robis Elections, Inc.	Bill	106661	08/24/2016	10,000.00 supplies
Roger C Marquardt & Company, Inc	Bill	2404	09/01/2017	2,000.00 consult
Wally's Printing	Bill	73728	09/01/2017	71.00 printed
Wally's Printing	Bill	73729	09/01/2017	56.30 printed
Total				<u>27,522.03</u>