

AGENDA
AURORA BOARD OF ELECTION COMMISSIONERS
June 22, 2016
5:00 P.M.
Regular Board Meeting

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment (Limit: 3 minutes per person)
5. Correspondence
6. **Approval of Minutes**
Regular Meeting, May 25, 2016
7. **Approval and Place on File Bank Statement(s)**
 - A. Payroll
 - B. Checking
 - C. Savings (quarterly)
 - D. Election Account
 - E. Reserve Account
 - F. Bank Card Statement
8. **Approval and Place on File-Treasure's Report (monthly/year to date)**
9. **Approval of Commission Bills**
 - A. Approved Bills
 - B. Disputed Bills (if Any)
10. **Unfinished Business (Action Items)**
 - A. Legal Update
 - B. Legislative Update: Federal and State
 - C. 2014 Audit Presentation Review and Approval
11. **New Business (Action Items)**
 - A. Management Response to 2014 Audit
 - B. 2015 Audit Process
 - C. Proposals for Cleaning and testing Election Equipment
 - D. New Polling Place for Precinct
 - E. Kane County Budget – FY2017 – Review and Approve
 - F. Resolution 2016-07 Approving Election Services with Liberty Systems
12. **Executive Session**
 - A. Review of the Official Record- Pursuant to 5 ILCS 120/2(C)(21)
 - B. Personnel- Pursuant to 5 ILCS 120/2(C)(1)
 - C. Pending and/or Probable Litigation- Pursuant to 5 ILCS 120/2(C)(11)
13. **Matters to be Referred from Executive Session**
14. Adjourn to July 27, 2016 meeting at 5:00 pm



Board of Election Commissioners

OF THE CITY OF AURORA, ILLINOIS 60506
323 WEST GALENA BOULEVARD
TEL: 630-897-4030 – FAX: 630-897-4060
www.auroravotes.org

Commissioners:

Leah Anderson- *Chairman*
Michael McCoy-*Vice Chairman*
Lillian Perry -*Secretary*

Hon. Thomas E. Mueller
Circuit Judge

Patrick K. Bond
Legal Counsel

Linda M. Fechner
Executive Director

THE BOARD OF ELECTION COMMISSIONERS OF
THE CITY OF AURORA, KANE, KENDALL, AND WILL COUNTIES, ILLINOIS

MEETING MINUTES
May 25, 2016

The Meeting of the Board of Election Commissioners of the City of Aurora is convened by Chairman Leah Anderson at the Aurora Election Commission, 323 W. Galena Blvd, in Aurora, IL at 5:00 p.m. on the 25th day of May, 2016.

Commissioner Anderson asks that Commissioner Perry call the role. Present are Commissioners Anderson, McCoy and Perry. Also in attendance is the Executive Director Linda Fechner and Attorney Pat Bond. Guests in attendance are Bill Barrett from Liberty Systems LLC and Linda Pasetti-Olson, a Candidate for Kane County Board, District Eight.

The Meeting is opened with Commissioner Lillian Perry leading the Pledge of Allegiance.

There is no correspondence.
There is no Public Comment.

Commissioner McCoy moves to approve the Minutes of the April 27, 2016 Regular Board Meeting and is second by Commissioner Perry. The motion passes by voice vote.

Commissioner McCoy moves and Commissioner Perry seconds to approve the Bank Statements and place on file. The motion to approve and place on file the bank statements passes by voice vote.

Commissioner McCoy moves and is second by Commissioner Perry to place on file the Commission Treasurer's Report. The motion passes by voice vote.

Commissioner McCoy moves to approve the Commission Bills, pending approval of Resolution 2016-06, and it is second by Commissioner Anderson. On the motion to approve the Commission Bills, Commissioner Perry calls the roll and Commissioners Anderson, McCoy and Perry vote 'aye' and the Motion carries 3-0. There are no disputed bills.

Unfinished Business:

There are no legal issues at this time, as reported by Attorney Bond.

There was no new Federal Legislation. Attorney Bond reviewed pending legislation provided by the Consultant's Report.

Attorney Bond reviewed the status of the 2014 Audit and is working with Sikich for the final 2014 Audit. Sikich requested to review the MOU between the City of Aurora, Kane County, and the Aurora Election Commission. The language in the MOU states an additional Management Analysis letter on the behalf of the Commission that was not previously needed, and the City refused to provide a waiver for this one year. Commissioner McCoy moved to direct the Accountant to

draw up the MDA letter and this is second by Commissioner Anderson. On roll call vote, Commissioners Anderson, McCoy, and Perry vote 'aye' and motion passes 3-0. The Commissioners also directed Attorney Bond to work with the Executive Director and Accountant to secure the letter.

The Executive Director updated the Commissioners of the upcoming filing dates for the Independent Candidates and vacancies where there was not a Party Candidate in the March Primary. The Independent Map Petition has passed the State Board of Election's signature verification process. Unless there is a legal challenge, this will be placed on the November 2016 General Election. The Secretary of State is responsible for sending to all households the information related to the Public Question.

New Business:

Commissioner McCoy moved to approve the Resolution 2016-05 Approving the Election Day Services with Robis, Inc. and this is second by Commissioner Anderson. On roll call vote, Commissioner's Anderson, McCoy, and Perry Vote 'aye' and motion carried 3-0.

As Sikich has already reviewed the 2015 and 2016 YTD, as soon as the Commission receives and approves the Audit, the 2015 Audit can be started.

In preparation for the June Meeting, the Board received the FY 2015 Budget for Kane County to review. At the June meeting, discussion and Resolution will be presented at that time. The Executive Director will submit this information prior to Monday, June 27, 2016, to the Finance Director at Kane County.

Executive Director Linda Fechner reported on the State Board Advisory Meeting that was held on Monday May 16, 2016 in Springfield and by remote in Chicago. Senate Bill 250 and Senate Bill 1529, if approved, will cause major changes that will be in effect with the upcoming November 2016 General Election. Commissioner McCoy asked if the Legislators knew the costs involved with the changes and if they were going to fund the Election Authorities to cover the costs. Attorney Bond responded these would all be unfunded mandates. The legislative Session ends at midnight on May 31, 2016 and if passes both Houses the Governor must still sign the Bills before they become Public Acts. The next State Board Meeting will be in September 2016.

The next scheduled Meeting will be Wednesday, June 22, 2016 at 5:00 pm.

With no further business at hand Commissioner McCoy moved and second by Commissioner Perry to adjourn to the June 22, 2016 Meeting. Meeting ended at 5:50 pm.

Leah Anderson, Chairman

Michael McCoy, Vice-Chairman

Lillian Perry, Secretary



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Lillian Perry -*Secretary*

BANK STATEMENT RECAP
June 22, 2016

RECONCILED BALANCE AS OF 05-31-2016

CHECKING:	\$834,683.10	*Includes Prior Year Funds
PAYROLL:	\$18,800.82	
SAVINGS:	<u>\$120.99</u>	
SUBTOTAL:	\$853,604.91	Budgeted Figure

Reserve Acct:	\$202,789.24	Required 15% Not included in budget or available
STATE SAVINGS:	146,589.09	Federal Grant Funds available over Budget Figure

CREDIT CARD BALANCE: 0 * included in payables total

DEPOSITS:	\$0.00
misc	\$0.00
transfers	<u>\$0.00</u>
Total Deposits	\$0.00

June Payroll \$8,524.10

PAYABLES:	<u>32,577.89</u>	CHECKS to be WRITTEN IN June plus any add'l since post
subtotal of expenses	\$41,101.99	

Budgeted CASH BALANCE: 812,502.92 (include funds from 2015)

Cash Reserve \$202,789.24

Grant Funds Available \$146,589.09

Aurora Election Commission
Budget vs. Actual
 January through December 2016

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
Income			
15-00 · Income	265,747.00		
15-01 · City of Aurora	265,747.00		
Total 15-00 · Income	265,747.00		
25-001 · Savings Account Interest	117.81		
Total Income	265,864.81		
Gross Profit	265,864.81		
Expense			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	3,750.54	30,000.00	12.5%
10-06 · Part-Time / Regular	32,182.00	70,000.00	46.0%
10-07 · Part-Time/Seasonal (early E.J.)	23,250.50	48,000.00	48.4%
10-08 · Contract Employees	6,111.67	25,000.00	24.4%
10-09 · Part-Time / Temporary	20,611.00	25,000.00	82.4%
10-17 · Election Judges			
10-17-1 · E1 - Non Certified	945.00		
10-17-2 · E2 - Certified	42,347.31		
10-17-3 · E3 - Nursing Home	840.00		
10-17-4 · E4 - Processing	600.00		
10-17-5 · E8 - Rover	329.50		
10-17-6 · E9- DEPUTY REGISTRAR	1,575.00		
10-17 · Election Judges - Other	0.00	170,000.00	0.0%
Total 10-17 · Election Judges	46,636.81	170,000.00	27.4%
10-30 · PW - Paid No Work Office Closed	115.00		
10-31 · Overtime / Regular	836.25	2,000.00	41.8%
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00	0.0%
10-52 · Supplement - Other	0.00	1,000.00	0.0%
10-00 · Payroll Expenses - Other	1,021.50		
Total 10-00 · Payroll Expenses	134,515.27	373,000.00	36.1%
20-00 · Employee Benefits			
20-10 · FICA / Social Security	5,016.55	8,000.00	62.7%
20-11 · FICA / Medicare	1,173.20	4,000.00	29.3%
20-12 · Pension / IMRF	0.00	0.00	0.0%
20-37 · Unemployment Taxes	1,161.15	3,000.00	38.7%
20-39 · Insurance / WC - Year End Adj.	0.00	1,000.00	0.0%
Total 20-00 · Employee Benefits	7,350.90	16,000.00	45.9%

Aurora Election Commission
Budget vs. Actual
 January through December 2016

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
25-00 · Bank Fees			
25-02 · Stop Payment Charge	0.00	200.00	0.0%
25-03 · Over Check-Limit Fee	85.40	500.00	17.1%
25-05 · bank Fee	0.00	100.00	0.0%
Total 25-00 · Bank Fees	85.40	800.00	10.7%
32-00 · Professional Fees			
32-01 · Legal	21,577.73	65,000.00	33.2%
32-05 · Audit	5,000.00	12,000.00	41.7%
32-36 · Technical Assistance	0.00	500.00	0.0%
32-41 · Court Reporter	0.00	26,000.00	0.0%
32-99 · Other (acct)	12,690.00	5,000.00	253.8%
Total 32-00 · Professional Fees	39,267.73	108,500.00	36.2%
34-00 · Utility Services			
34-01 · Water	416.17	1,000.00	41.6%
34-02 · Sewerage	0.00	500.00	0.0%
Total 34-00 · Utility Services	416.17	1,500.00	27.7%
36-00 · Cleaning Service			
36-03 · Janitorial	1,500.00	3,600.00	41.7%
36-99 · Other	499.13	700.00	71.3%
Total 36-00 · Cleaning Service	1,999.13	4,300.00	46.5%
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	0.00	1,000.00	0.0%
38-05 · Building & Grounds	4,907.98	2,000.00	245.4%
38-08 · Computer	0.00	2,000.00	0.0%
38-11 · Computer - Software	44,752.69	70,000.00	63.9%
38-13 · Equipment - Telephone	0.00	0.00	0.0%
38-15 · Equipment - Copier	1,031.55	2,500.00	41.3%
38-40 · Insect Control	0.00	1,200.00	0.0%
38-41 · Alarm Service Fees	308.16	700.00	44.0%
Total 38-00 · Repairs & Maintenance Services	51,000.38	79,400.00	64.2%
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	476.50	1,200.00	39.7%
39-12 · Mailing Equipment	609.08	1,000.00	60.9%
39-15 · Polling Places \$40.00/pct	2,160.00	4,000.00	54.0%
39-16 · Storage	7.50	100.00	7.5%
39-20 · Office Space	32,804.10	65,100.00	50.4%
39-21 · Meetings / Display Space	0.00	100.00	0.0%

Aurora Election Commission
Budget vs. Actual
January through December 2016

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
39-50 · Equipment - Other	0.00	100.00	0.0%
39-99 · Other (taxes/contingency)	6,515.10	20,000.00	32.6%
Total 39-00 · Rentals / Leases	42,572.28	91,600.00	46.5%
40-00 · Insurance - 1			
40-40 · Liability Insurance	0.00	3,500.00	0.0%
40-41 · ATCAR	1,279.46	3,000.00	42.6%
Total 40-00 · Insurance - 1	1,279.46	6,500.00	19.7%
42-00 · Travel & Professional Dvlpmnt			
42-01 · Education / Training	85.00	8,000.00	1.1%
42-03 · Travel / Meetings	0.00	1,500.00	0.0%
42-05 · Conferences / Seminars	5,522.95	10,000.00	55.2%
42-07 · Mileage	298.94	1,000.00	29.9%
42-40 · Ed/Training - Election Judges	1,006.02	3,000.00	33.5%
Total 42-00 · Travel & Professional Dvlpmnt	6,912.91	23,500.00	29.4%
43-00 · Insurance			
43-02 · Insurance Premium	0.00	3,000.00	0.0%
43-09 · Insurance - Notary	0.00	300.00	0.0%
43-15 · Insurance - Bonding	0.00	400.00	0.0%
Total 43-00 · Insurance	0.00	3,700.00	0.0%
44-00 · Communication Charges			
44-01 · Telephone	0.00	1,000.00	0.0%
44-04 · Telephone - Mobile	0.00	100.00	0.0%
44-09 · Fee - Internet Access	4,531.57	14,000.00	32.4%
Total 44-00 · Communication Charges	4,531.57	15,100.00	30.0%
45-00 · Other Services & Charges			
45-01 · Dues	1,340.00	3,000.00	44.7%
45-02 · Subscriptions	219.00	1,000.00	21.9%
45-03 · Postage	215.00	20,000.00	1.1%
45-04 · UPS / Fed Ex	0.00	100.00	0.0%
45-07 · Copier Costs	0.00	1,000.00	0.0%
45-12 · Advertising / Publication	42,890.81	70,000.00	61.3%
45-18 · Promo Materials / Services	0.00	100.00	0.0%
45-22 · Notary Registration / Stamp	0.00	100.00	0.0%
45-23 · Copying Services	0.00	100.00	0.0%
45-32 · Licenses / Permits	0.00	100.00	0.0%
45-99 · Other	100.00	100.00	100.0%
Total 45-00 · Other Services & Charges	44,764.81	95,600.00	46.8%

Aurora Election Commission
Budget vs. Actual
 January through December 2016

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
61-00 · Supplies - General			
61-01 · Office - Direct	1,012.16	2,500.00	40.5%
61-09 · Custom Printing	7,389.33	15,000.00	49.3%
61-10 · Books / Periodicals / Videos	0.00	500.00	0.0%
61-35 · Election	77,219.24	112,500.00	68.6%
61-36 · Voting Equipment	0.00	15,000.00	0.0%
61-40 · Expendable Tools / Equipment	80.99	6,000.00	1.3%
61-41 · Furniture / Fixtures	192.29	100.00	192.3%
61-80 · Other	1,953.77	5,000.00	39.1%
Total 61-00 · Supplies - General	87,847.78	156,600.00	56.1%
62-00 · Supplies - Energy			
62-01 · Natural Gas	1,996.61	3,000.00	66.6%
62-04 · Electricity	2,508.73	5,000.00	50.2%
Total 62-00 · Supplies - Energy	4,505.34	8,000.00	56.3%
63-00 · Supplies - Mach/Equip			
63-02 · Equipment - Copy Machines	0.00	0.00	0.0%
63-99 · Other	296.48	500.00	59.3%
Total 63-00 · Supplies - Mach/Equip	296.48	500.00	59.3%
64-00 · Supplies - Computer			
64-22 · Imaging Equipment / Systems	343.88	3,000.00	11.5%
Total 64-00 · Supplies - Computer	343.88	3,000.00	11.5%
65-00 · Supplies - Repairs / Maint.			
65-02 · Equipment - Non-Licensed	80.02	1,000.00	8.0%
65-05 · Buildings & Grounds	1,853.26	5,000.00	37.1%
65-13 · Equipment - Telephone	0.00	500.00	0.0%
65-15 · Equipment - Copier/Fax	0.00	100.00	0.0%
Total 65-00 · Supplies - Repairs / Maint.	1,933.28	6,600.00	29.3%
66900 · Reconciliation Discrepancies	59.08		
Total Expense	429,681.85	994,200.00	43.2%
Net Income	-163,817.04	-994,200.00	16.5%

Aurora Election Commission
Bill Payments for All Vendors
May 2016

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
May 16				
Batteries Plus #434	Bill Pmt -Check	8076	05/25/2016	25.95
Bond, Dickson & Asso...	Bill Pmt -Check	8077	05/25/2016	4,590.19
Bruce Harris & Assoc	Bill Pmt -Check	8078	05/25/2016	400.00
EJ - Jillings, Christoph .	Bill Pmt -Check	8079	05/25/2016	15.12
Fechner, Linda M	Bill Pmt -Check	8080	05/25/2016	652.43
First Communications	Bill Pmt -Check	8081	05/25/2016	902.03
KKC Imaging Systems	Bill Pmt -Check	8082	05/25/2016	75.00
Leah Anderson	Bill Pmt -Check	8083	05/25/2016	340.20
M J M Medina Mainte...	Bill Pmt -Check	8084	05/25/2016	300.00
old second	Bill Pmt -Check	8085	05/25/2016	198.68
Realtor Association of ...	Bill Pmt -Check	8086	05/25/2016	5,424.30
Robis Elections, Inc.	Bill Pmt -Check	8087	05/25/2016	11,970.00
Roger C. Marquardt & ...	Bill Pmt -Check	8088	05/25/2016	2,000.00
The Office Works, Inc.	Bill Pmt -Check	8089	05/25/2016	527.51
May 16				27,421.41

Aurora Election Commission
Bills for All Vendors
All Transactions

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Due Date</u>	<u>Amount</u>
Aurora Fastprint	Bill	16435	05/26/2016	06/10/2016	238.04
Aurora Fastprint	Bill	16599	06/08/2016	06/23/2016	280.86
Bond, Dickson & Ass...	Bill	15191	06/03/2016	07/03/2016	5,527.60
Bruce Harris & Asso...	Bill	76853	05/25/2016	06/04/2016	400.00
Election Administratio...	Bill	5231632	05/23/2016	06/02/2016	219.00
Election Center	Bill	annual...	06/08/2016	06/18/2016	200.00
Fechner, Linda M	Bill	travel	06/01/2016	06/11/2016	101.26
First Communications	Bill	52874	06/01/2016	06/11/2016	905.67
GovConnection, Inc	Bill	53844...	06/13/2016	06/23/2016	343.88
Interlate Systems, Inc.	Bill	8154	03/04/2016	03/04/2016	195.00
J&S Electric and Sig..	Bill	38569	05/26/2016	06/05/2016	515.00
Johnson, Harkness &...	Bill	8507	06/01/2016	06/22/2016	960.00
KKC Imaging Systems	Bill	64901	06/10/2016	06/25/2016	149.70
M.J.M. Medina Maint..	Bill	516svcs	06/05/2016	07/05/2016	300.00
Ms. Megan Hernandez	Bill	rplcmn...	06/21/2016	06/22/2016	855.54
old second	Bill	2016lp...	06/21/2016	07/01/2016	522.96
PCM	Bill	s9691...	06/13/2016	06/23/2016	483.23
Perry, Lillian	Bill	616me...	06/21/2016	06/22/2016	959.10
Pitney Bowes	Bill	10008...	06/10/2016	06/20/2016	239.58
PJ - Wells, Juanita T	Bill	0316PJ	03/15/2016	03/25/2016	30.00
Realtor Association o...	Bill	716rent	06/22/2016	07/02/2016	5,424.30
Realtor Association o...	Bill	mar-m...	06/22/2016	07/02/2016	5,839.07
Roger C. Marquardt ...	Bill	1948	06/03/2016	06/13/2016	2,000.00
Sikich	Bill	257386	05/25/2016	06/04/2016	5,000.00
The Office Works, Inc.	Bill	406980	05/25/2016	06/24/2016	177.90
The Office Works, Inc.	Bill	407486	06/13/2016	07/13/2016	157.36
The Office Works, Inc.	Bill	407201	06/02/2016	07/02/2016	471.85
The Office Works, Inc.	Bill	407468	06/10/2016	07/10/2016	80.99
Total					32,577.89

Aurora Election Commission Bills for All Vendors

All Transactions

Vendor	Num	Date	Amount	
Aurora Fastprint	16435	05/26/2016	238.04	printing
Aurora Fastprint	16599	06/08/2016	280.86	printing
Bond, Dickson & Associates, P C.	15191	06/03/2016	5,527.60	legal
Bruce Harris & Assoc , Inc	76853	05/25/2016	400.00	consult
Election Administration Reports	5231632	05/23/2016	219.00	subscrip
Election Center	annual dues	06/08/2016	200.00	dues
Fechner, Linda M	travel	06/01/2016	101.26	mileage
First Communications	52874	06/01/2016	905.67	internet
GovConnection, Inc	53844392	06/13/2016	343.88	IT
Interlate Systems, Inc.	8154	03/04/2016	195.00	translation
J&S Electric and Sign, Inc	38569	05/26/2016	515.00	sign
Johnson, Harkness & Park, Inc	8507	06/01/2016	960.00	acct
KKC Imaging Systems	64901	06/10/2016	149.70	copier
M.J.M. Medina Maintenance	516svcs	06/05/2016	300.00	clean
Ms. Megan Hernandez	rplcmntcheks	06/21/2016	855.54	replacement
old second	2016lperry	06/21/2016	522.96	travel
PCM	s96915520101	06/13/2016	483.23	IT
Perry, Lillian	616memphis	06/21/2016	959.10	Travel
Pitney Bowes	1000838919	06/10/2016	239.58	postage
PJ - Wells, Juanita T	0316PJ	03/15/2016	30.00	replacement
Realtor Association of the Fox Valley	716rent	06/22/2016	5,424.30	rent
Realtor Association of the Fox Valley	mar-mary2016utiliti	06/22/2016	5,839.07	utilities
Roger C. Marquardt & Company, Inc	1948	06/03/2016	2,000.00	consult
Sikich	257386	05/25/2016	5,000.00	audit
The Office Works, Inc.	406980	05/25/2016	177.90	supplies
The Office Works, Inc.	407486	06/13/2016	157.36	supplies
The Office Works, Inc.	407201	06/02/2016	471.85	supplies
The Office Works, Inc.	407468	06/10/2016	80.99	supplies
Total			<u>32,577.89</u>	

A RESOLUTION APPROVING AN AGREEMENT FOR ELECTION SERVICES AND SUPPLIES WITH LIBERTY SYSTEMS, LLC

22 June 2016

Resolution No. 2016-06

RECITALS

WHEREAS, the Aurora Election Commission (“ELECTION COMMISSION”) is a body politic and corporate, organized and existing pursuant to the Election Code, 10 ILCS 5/1-1, *et seq.*; and

WHEREAS, the ELECTION COMMISSION is authorized and empowered, pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*, to pass resolutions for the purpose of carrying out its statutorily enumerated duties and responsibilities and those powers reasonably inferred therefrom; and

WHEREAS, the ELECTION COMMISSION desires to purchase services and supplies for the 2016 General Election; and

WHEREAS, the ELECTION COMMISSION has received a price quotation for said services and supplies from Liberty Systems, LLC (“Liberty Systems”) for a total amount of \$28,420 plus cost of ballots; and

WHEREAS, the ELECTION COMMISSION has determined that Liberty Systems’ price quotations for these services and supplies is reasonable and acceptable, and accordingly, the ELECTION COMMISSION desires to enter into an agreement with Liberty Systems for the said services and supplies as quoted; and

WHEREAS, the ELECTION COMMISSION finds and determines that entry into an agreement with Liberty Systems for services and supplies is in the best interest of the ELECTION COMMISSION and the citizens of the City of Aurora.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Election Commission, as follows:

1. That the recitals set forth above are incorporated herein and made a part hereof.
2. That the Board of Commissioners hereby approves the proposal by Liberty Systems for certain services and supplies, for a total amount not to exceed \$28420 plus cost of ballots, as quoted in the proposal dated October 8, 2015, from William R. Barrett of Liberty Systems to Linda Fechner, Executive Director, which is attached hereto and incorporated herein by reference as Exhibit “A.”

3. That the Executive Director is hereby authorized to enter into an agreement on behalf of the ELECTION COMMISSION for such services and supplies as provided for herein.

4. That all Resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage, approval and publication, in the manner provided for by law.

APPROVED:

BY:

Leah Anderson, Chairman

Mike McCoy, Vice Chair

Lillian Perry, Secretary

ATTEST:

BY:

Lillian Perry, Secretary

AYES: _____
NAYS: _____
ABSENT: _____

CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of the Aurora Election Commission, Aurora, Illinois, and that the foregoing is a true, complete and exact copy of Resolution No. 2016-06, passed and approved on June 22, 2016, as the same appears from the official records of the Aurora County Election Commission.

Lillian Perry, Secretary

EXHIBIT A



October 8, 2015
Linda Fechner
Executive Director
Aurora Election Commission
323 W. Galena Blvd.
Aurora, IL 60506

Re: Proposed Election Service Supplies and Service Agreement for 2016

Dear Linda:

Liberty Systems LLC is pleased to provide the following quotation for:

2016 Primary Election Services and Supplies Proposed:

March 2016	Supplies
60000	Ballots* subject to AEC review on quantity
	Setup and Services
1	Early Vote Review
1	Pre-Election Equip Prep
1	Lock and Load Review
1	Ballot on Demand Review
	Results Distribution
1	Smart Test Deck OS TSX
1	Public Test and Internet Pre-Test
1	Election Day
1	Election Mgmt Database Review
1	Internet

2016 Primary Election Management database review will be completed according to AEC timeframe, including if necessary Saturday and evenings.



2016 Primary Election Costs Projected

Election Service	Liberty
Ballots*pricing on 14" size	.28 each
Public Test and Internet Pre	\$2975
Election Day	\$3495
Retab and Provisional	\$2500
Internet Results	\$2500
Smart Test Deck OS TSX	\$6000
Elect Mgmt database review	\$5950
Early Vote Review & Setup	\$2000
Pre-Election Equip Prep	included
Lock and Load Review	\$1500
Ballot on Demand Review*	\$1500
TOTAL	\$28,420.00
	Plus ballots

2016 General Election Services and Supplies Proposed:

November 2016	Supplies
60000	Ballots* subject to AEC review on quantity
1	Setup and Services
1	Early Vote Review
1	Pre-Election Equip Prep
1	Lock and Load Review
1	Ballot on Demand Review
1	Smart Test Deck OS TSX
1	Public Test and Internet PreTest
1	Election Day
1	Election Mgmt Database Review
	Results Distribution
1	Internet

2016 General Election Management database review will be completed onsite in Aurora according to AEC timeframe, including if necessary Saturday and evenings.



2016 General Election Costs Projected

Election Service	Liberty
Ballots*pricing on 14" size	.28 each
Public Test and Internet Pre Election Day	\$2975
Retab and Provisional	\$3495
Internet Results	\$2500
Smart Test Deck OS TSX	\$2500
Elect Mgmt database review	\$6000
Early Vote Review & Setup	\$5950
Pre-Election Equip Prep	\$2000
Lock and Load Review	included
Ballot on Demand Review*	\$1500
TOTAL	\$28,420.00

Payment Terms:

Two payments: First payment due 60 days prior to election.
Second payment due immediately following election.

* Shipping and handling are not included in payment and will be billed separately.

Sincerely,

William R. Barrett
Liberty Systems, LLC

ACCEPTED:

AURORA ELECTION COMMISSION

LIBERTY SYSTEMS, LLC

BY _____

BY _____

Date _____

Date _____