

AGENDA  
AURORA BOARD OF ELECTION COMMISSIONERS  
September 28, 2016  
5:00 P.M.  
**Regular Board Meeting**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment (Limit: 3 minutes per person)
5. Correspondence
6. **Approval of Minutes**  
Regular Meeting, August 31, 2016
7. **Approval and Place on File Bank Statement(s)**
  - A. Payroll
  - B. Checking
  - C. Savings (quarterly)
  - D. Election Account
  - E. Reserve Account
  - F. Bank Card Statement
8. **Approval and Place on File-Treasure's Report (monthly/year to date)**
9. **Approval of Commission Bills**
  - A. Approved Bills
  - B. Disputed Bills (if Any)
10. **Unfinished Business (Action Items)**
  - A. Legal Update
  - B. Legislative Update: Federal and State
  - C. 2016 & 2017 Election Cycle Updated information
  - D. AECOI Conference Recap
  - E. Kane County Board – Update information
11. **New Business (Action Items)**
  - A. Comcast Internet proposal as new Internet and Phone Provider
  - B. Office Update- Building's A/c, Security, Procedures
  - C. Resolution 2016-11 Services Provided by Robis, Inc. for E.J. Training and Support
  - D. 2015 Engagement Letter with Sikich Inc
  - E. Voter Registration Drive – L.Perry
12. **Executive Session**
  - A. Review of the Official Record- Pursuant to 5 ILCS 120/2(C) (21)
  - B. Personnel- Pursuant to 5 ILCS 120/2(C) (1)
  - C. Pending and/or Probable Litigation- Pursuant to 5 ILCS 120/2(C) (11)
13. **Matters to be Referred from Executive Session**
14. Adjourn October 26, 2016 meeting at 5:00 pm



# Board of Election Commissioners

OF THE CITY OF AURORA, ILLINOIS 60506  
323 WEST GALENA BOULEVARD  
TEL: 630-897-4030 – FAX: 630-897-4060  
[www.auroravotes.org](http://www.auroravotes.org)

**Commissioners:**

Leah Anderson- *Chairman*  
Michael McCoy-*Vice Chairman*  
Lillian Perry -*Secretary*

Hon. Thomas E. Mueller  
*Circuit Judge*

Patrick K. Bond  
*Legal Counsel*

Linda M. Fechner  
*Executive Director*

THE BOARD OF ELECTION COMMISSIONERS OF  
THE CITY OF AURORA, KANE, KENDALL, AND WILL COUNTIES, ILLINOIS

MEETING MINUTES  
August 31, 2016

The Meeting of the Board of Election Commissioners of the City of Aurora is convened by Chairman Leah Anderson at the Aurora Election Commission, 323 W. Galena Blvd, in Aurora, IL at 5:00 p.m. on the 31st day of August, 2016.

Commissioner Anderson asks that Executive Director call the role. Present are Commissioners Anderson, and McCoy. Commissioner Perry is on her way. Also in attendance is the Executive Director Linda Fechner and Attorney Pat Bond.

The Meeting is opened with Commissioner Mike McCoy leading the Pledge of Allegiance.

There are a few items for correspondence. The Hispanic Pioneer Breakfast will be Thursday September 15, 2016. It was noted that there is an AECOI Conference in Bloomington that two of the Commissioners will be attending. Attorney Bond offered to attend as representative of the Commission.

Commissioner Anderson read to the Board about Bishop Bonner's passing. Commissioner Anderson asked that the Executive Director send a card to the Church.

Commissioner Anderson read an announcement from Bond\*Dickson of the name change to Bond, Dickson, and Conway and Associates. Attorney Bond provided an explanation to the new name.

There is no Public Comment.

Commissioner McCoy moves to approve the Minutes of the July 27, 2016 Regular Board Meeting and is second by Commissioner Anderson. The motion passes by voice vote. Commissioner Perry has now arrived and given update to meeting.

Commissioner McCoy moves and Commissioner Perry seconds to approve the Bank Statements and place on file. The motion to approve and place on file the bank statements passes by voice vote.

Commissioner McCoy moves and is second by Commissioner Perry to place on file the Commission Treasurer's Report. The motion passes by voice vote.

Commissioner McCoy moves to approve the Commission Bills, and it is second by Commissioner Perry. On the motion to approve the Commission Bills, Commissioner Perry calls the roll and Commissioners Anderson, McCoy and Perry vote 'aye' and the Motion carries 3-0. There are no disputed bills however, one invoice needs to have a resolution and will be presented at next month's meeting.

**Unfinished Business:**

There are no legal issues at this time, as reported by Attorney Bond. He does report the final audit from Sikich for 2014. Executive Director gave Attorney Bond an unopened envelope with the printed findings that opened and provided to

the Commissioners, one to the City, and one to be maintained in the Commission Office.

There was no new Federal Legislation. Attorney Bond reviewed legislation including the issue on Fair Map Amendment will not be on the November Ballot.

The Candidate Primer Training was held in the Commission Office on Wednesday August 17, 2016 at 6:00. This was a very well attended meeting with interested persons seeking information on the Townships, Schools, Municipal, and Park District.

The State has sent the certification and several amended certifications to all of the jurisdictions. When the Counties file the local certifications, the office and Liberty Systems will be able to complete the ballot process. Early voting will start on the 29th of September and the Military and overseas ballots must be delivered by the 24th of September. We will still have three locations for Early Voting; Office, Stover, and on the 24<sup>th</sup> of October Eola.

We have not been notified by any of the Townships Parties as to whether they will have a primary or Caucus.

Commissioner McCoy moved to accept the Audit Report from Sikich, Inc. and it was second by Commissioner Perry. On a roll call vote, Commissioners Anderson, McCoy, and Perry voted "Aye" and motion carried.

#### New Business:

Attorney Bond reported that now that the 2014 Audit is complete, Sikich will send the engagement letter for the 2015 Audit. Mr. Krause had reported to Attorney Bond and the Executive Director that the 2015 would not be able to begin until into late October as the firm was now doing Audits for the Townships.

Comcast was not able to be at this meeting. They are working with the Office IT person on concerns and issues. At last month's meeting Liberty System spoke on needing more band-width so Election Night would not be slow with the Uploads to the website. Executive Director brought this concern to both the IT staff and to Comcast. Comcast reported that with the new lines already proposed, the Commission would not need what Liberty was asking and the cost would be an additional \$150.00 per month cost. The Executive Director said Comcast has been invited to the next board meeting to further explain the phases to install the lines.

Commissioner McCoy moves to Approve Resolution the 2016-10 Legal Services of Bond\*Dickson and it is second by Commissioner Perry. On roll call vote, Commissioners Anderson, McCoy, and Perry voted 'aye' and Resolution was approved 3-0. Attorney Bond thanked the Board.

Executive Director asked the Chairman to add to the Correspondence section as the Director did not add an email that she received from the County Board Chairman. It was the General Consensus to add the discussion relating to the email. There was an email sent to the Executive Director expressing concern with the Voting System and a video showing how someone could change a memory card and alter the election. The Director explained that each voting system has a fair share of videos showing how a system could be hacked. She also explained that there are many procedures and securities in place to prevent someone to change cards. In addition, none of our equipment used to set up the ballots and voting machines are connected to the internet. The executive Director has been responding to the email, however, she has not as of yet, sent

it as she is concerned over the length of response. Commissioner McCoy was not happy that the Director has not responded and regardless if she responds, he was going to send a response. The Director said she would work to get the details out of the email and bring the ten page down to one or two and respond to the Chairman as well as each of the Commissioners.

The next scheduled Meeting will be Wednesday, September 28, 2016 at 5:00 pm. It was incorrectly listed on the Agenda that the next meeting would be on August 31, 2016.

With no further business at hand Commissioner McCoy moved and second by Commissioner Perry to adjourn to the September 28, 2016 Meeting. Meeting ended at 6:02 pm.

\_\_\_\_\_  
Leah Anderson, Chairman

\_\_\_\_\_  
Michael McCoy, Vice-Chairman

\_\_\_\_\_  
Lillian Perry, Secretary



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Patrick K. Bond  
*Legal Counsel*  
Linda M. Fechner  
*Executive Director*

BANK STATEMENT RECAP  
August 31, 2016

RECONCILED BALANCE AS OF 08-31-2016

CHECKING:	1,340,297.41	*Includes Prior Year Funds
PAYROLL:	35,542.86	
SAVINGS:	<u>121.00</u>	
<b>SUBTOTAL:</b>	<b>1,375,961.27</b>	<b>\$853,604.91</b> Budgeted Figure for 2016
Reserve Acct:	202,830.02	Required 15% Not included in budget or available
STATE SAVINGS:	160,108.01	Federal Grant Funds available over Budget Figure

CREDIT CARD BALANCE: 763.26 \* included in payables total

DEPOSITS: \$13,500.00 state grant  
misc  
transfers from checking to payroll net change =zero

Total Deposits \$13,500.00

September Payroll \$8,374.79

PAYABLES: 58,871.24 CHECKS to be WRITTEN IN September  
plus any add'l since post

subtotal of expenses \$67,246.03

**Budgeted CASH BALANCE:** 1,322,215.24 (includes funds from 2015 and prior)

Cash Reserve \$202,830.02

Grant Funds Available \$160,108.01

**Aurora Election Commission  
Profit & Loss Budget vs. Actual  
January through December 2016**

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
<b>Income</b>			
15-00 · Income			
15-01 · City of Aurora	797,241 00	630,600 10	126 4%
15-02 · Kane County Levy	363,599 90	363,599 90	100 0%
<b>Total 15-00 · Income</b>	<b>1,160,840 90</b>	<b>994,200 00</b>	<b>116 8%</b>
15-19 · state of Illinois - grant/reimb	13,500 00		
20-002 · Sale of Voter List, Information	40 20		
20-003 · Sale of Maps	4 00		
20-004 · Miscellaneous Income	49 50		
25-001 · Savings Account Interest	177 52		
<b>Total Income</b>	<b>1,174,612 12</b>	<b>994,200 00</b>	<b>118 1%</b>
<b>Gross Profit</b>	<b>1,174,612 12</b>	<b>994,200 00</b>	<b>118 1%</b>
<b>Expense</b>			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	12,935 00	30,000 00	43 1%
10-06 · Part-Time / Regular	47,450 80	70,000 00	67 8%
10-07 · Part-Time/Seasonal (early E.J.)	23,250 50	48,000 00	48 4%
10-08 · Contract Employees	7,067 92	25,000 00	28 3%
10-09 · Part-Time / Temporary	30,756 00	25,000 00	123 0%
10-17 · Election Judges			
10-17-1 · E1 - Non Certified	945 00		
10-17-2 · E2 - Certified	42,347 31		
10-17-3 · E3 - Nursing Home	840 00		
10-17-4 · E4 - Processing	600 00		
10-17-5 · E8 - Rover	329 50		
10-17-6 · E9- DEPUTY REGISTRAR	1,575 00		
10-17 · Election Judges - Other	0 00	170,000 00	0 0%
<b>Total 10-17 · Election Judges</b>	<b>46,636 81</b>	<b>170,000 00</b>	<b>27 4%</b>
10-30 · PW - Paid No Work Office Closed	115 00		
10-31 · Overtime / Regular	865 00	2,000 00	43 3%
10-50 · Supplement - Vactn (Buy Back)	0 00	2,000 00	0 0%
10-52 · Supplement - Other	0 00	1,000 00	0 0%
10-00 · Payroll Expenses - Other	1,636 50		
<b>Total 10-00 · Payroll Expenses</b>	<b>170,713 53</b>	<b>373,000 00</b>	<b>45 8%</b>

**Aurora Election Commission**  
**Profit & Loss Budget vs. Actual**  
**January through December 2016**

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
20-00 · Employee Benefits			
20-10 · FICA / Social Security	7,678 43	8,000 00	96 0%
20-11 · FICA / Medicare	1,795 73	4,000 00	44 9%
20-12 · Pension / IMRF	0 00	0 00	0 0%
20-37 · Unemployment Taxes	1,306 36	3,000 00	43 5%
20-39 · Insurance / WC - Year End Adj.	0 00	1,000 00	0 0%
<b>Total 20-00 · Employee Benefits</b>	<b>10,780 52</b>	<b>16,000 00</b>	<b>67 4%</b>
25-00 · Bank Fees			
25-02 · Stop Payment Charge	108 00	200 00	54 0%
25-03 · Over Check-Limit Fee	85 40	500 00	17 1%
25-05 · bank Fee	258 49	100 00	258 5%
<b>Total 25-00 · Bank Fees</b>	<b>451 89</b>	<b>800 00</b>	<b>56 5%</b>
32-00 · Professional Fees			
32-01 · Legal	33,540 70	65,000 00	51 6%
32-05 · Audit	7,800 00	12,000 00	65 0%
32-36 · Technical Assistance	0 00	500 00	0 0%
32-41 · Court Reporter	0 00	26,000 00	0 0%
32-99 · Other (acct)	21,980 00	5,000 00	439 6%
<b>Total 32-00 · Professional Fees</b>	<b>63,320 70</b>	<b>108,500 00</b>	<b>58 4%</b>
34-00 · Utility Services			
34-01 · Water	604 05	1,000 00	60 4%
34-02 · Sewerage	0 00	500 00	0 0%
<b>Total 34-00 · Utility Services</b>	<b>604 05</b>	<b>1,500 00</b>	<b>40 3%</b>
36-00 · Cleaning Service			
36-03 · Janitorial	2,400 00	3,600 00	66 7%
36-99 · Other	1,383 12	700 00	197 6%
<b>Total 36-00 · Cleaning Service</b>	<b>3,783 12</b>	<b>4,300 00</b>	<b>88 0%</b>
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	0 00	1,000 00	0 0%
38-05 · Building & Grounds	-167 31	2,000 00	-8 4%
38-08 · Computer	0 00	2,000 00	0 0%
38-11 · Computer - Software	50,569 47	70,000 00	72 2%
38-13 · Equipment - Telephone	0 00	0 00	0 0%
38-15 · Equipment - Copier	2,135 05	2,500 00	85 4%
38-40 · Insect Control	0 00	1,200 00	0 0%
38-41 · Alarm Service Fees	462 24	700 00	66 0%
<b>Total 38-00 · Repairs &amp; Maintenance Services</b>	<b>52,999 45</b>	<b>79,400 00</b>	<b>66 7%</b>

**Aurora Election Commission**  
**Profit & Loss Budget vs. Actual**  
**January through December 2016**

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	476 50	1,200 00	39 7%
39-12 · Mailing Equipment	969 08	1,000 00	96 9%
39-15 · Polling Places \$40.00/pct	2,160 00	4,000 00	54 0%
39-16 · Storage	7 50	100 00	7 5%
39-20 · Office Space	55,254 18	65,100 00	84 9%
39-21 · Meetings / Display Space	0 00	100 00	0 0%
39-50 · Equipment - Other	0 00	100 00	0 0%
39-99 · Other (taxes/contingency)	9,404 82	20,000 00	47 0%
<b>Total 39-00 · Rentals / Leases</b>	<b>68,272 08</b>	<b>91,600 00</b>	<b>74 5%</b>
40-00 · Insurance - 1			
40-40 · Liability Insurance	0 00	3,500 00	0 0%
40-41 · ATCAR	1,827 80	3,000 00	60 9%
<b>Total 40-00 · Insurance - 1</b>	<b>1,827 80</b>	<b>6,500 00</b>	<b>28 1%</b>
42-00 · Travel & Professional Dvlpmt			
42-01 · Education / Training	85 00	8,000 00	1 1%
42-03 · Travel / Meetings	9 18	1,500 00	0 6%
42-05 · Conferences / Seminars	11,219 84	10,000 00	112 2%
42-07 · Mileage	340 30	1,000 00	34 0%
42-40 · Ed/Training - Election Judges	20,775 60	3,000 00	692 5%
<b>Total 42-00 · Travel &amp; Professional Dvlpmt</b>	<b>32,429 92</b>	<b>23,500 00</b>	<b>138 0%</b>
43-00 · Insurance			
43-02 · Insurance Premium	500 00	3,000 00	16 7%
43-09 · Insurance - Notary	0 00	300 00	0 0%
43-15 · Insurance - Bonding	0 00	400 00	0 0%
<b>Total 43-00 · Insurance</b>	<b>500 00</b>	<b>3,700 00</b>	<b>13 5%</b>
44-00 · Communication Charges			
44-01 Telephone	1,309 98	1,000 00	131 0%
44-04 · Telephone - Mobile	0 00	100 00	0 0%
44-09 · Fee - Internet Access	7,249 66	14,000 00	51 8%
<b>Total 44-00 · Communication Charges</b>	<b>8,559 64</b>	<b>15,100 00</b>	<b>56 7%</b>



**Aurora Election Commission  
Profit & Loss Budget vs. Actual  
January through December 2016**

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
45-00 · Other Services & Charges			
45-01 · Dues	1,190 00	3,000 00	39 7%
45-02 · Subscriptions	219 00	1,000 00	21 9%
45-03 · Postage	9,215 00	20,000 00	46 1%
45-04 · UPS / Fed Ex	0 00	100 00	0 0%
45-07 · Copier Costs	0 00	1,000 00	0 0%
45-12 · Advertising / Publication	45,470 92	70,000 00	65 0%
45-18 · Promo Materials / Services	0 00	100 00	0 0%
45-22 · Notary Registration / Stamp	0 00	100 00	0 0%
45-23 · Copying Services	0 00	100 00	0 0%
45-32 · Licenses / Permits	0 00	100 00	0 0%
45-99 · Other	100 00	100 00	100 0%
<b>Total 45-00 · Other Services &amp; Charges</b>	<b>56,194 92</b>	<b>95,600 00</b>	<b>58 8%</b>
61-00 · Supplies - General			
61-01 · Office - Direct	1,488 50	2,500 00	59 5%
61-02 · Office - Central Stores	255 92		
61-09 · Custom Printing	10,673 81	15,000 00	71 2%
61-10 · Books / Periodicals / Videos	86 06	500 00	17 2%
61-35 · Election	72,939 52	112,500 00	64 8%
61-36 · Voting Equipment	0 00	15,000 00	0 0%
61-40 · Expendable Tools / Equipment	80 99	6,000 00	1 3%
61-41 · Furniture / Fixtures	192 29	100 00	192 3%
61-80 · Other	2,005 66	5,000 00	40 1%
<b>Total 61-00 · Supplies - General</b>	<b>87,722 75</b>	<b>156,600 00</b>	<b>56 0%</b>
62-00 · Supplies - Energy			
62-01 · Natural Gas	2,355 50	3,000 00	78 5%
62-04 · Electricity	3,424 08	5,000 00	68 5%
<b>Total 62-00 · Supplies - Energy</b>	<b>5,779 58</b>	<b>8,000 00</b>	<b>72 2%</b>
63-00 · Supplies - Mach/Equip			
63-02 · Equipment - Copy Machines	0 00	0 00	0 0%
63-99 · Other	296 48	500 00	59 3%
<b>Total 63-00 · Supplies - Mach/Equip</b>	<b>296 48</b>	<b>500 00</b>	<b>59 3%</b>
64-00 · Supplies - Computer			
64-22 · Imaging Equipment / Systems	343 88	3,000 00	11 5%
<b>Total 64-00 · Supplies - Computer</b>	<b>343 88</b>	<b>3,000 00</b>	<b>11 5%</b>

**Aurora Election Commission**  
**Profit & Loss Budget vs. Actual**  
**January through December 2016**

Accrual Basis

	Jan - Dec 16	Budget	% of Budget
65-00 · Supplies - Repairs / Maint.			
65-02 · Equipment - Non-Licensed	80 02	1,000 00	8 0%
65-05 · Buildings & Grounds	2,327 29	5,000 00	46.5%
65-13 · Equipment - Telephone	0 00	500 00	0 0%
65-15 · Equipment - Copier/Fax	0 00	100 00	0 0%
<b>Total 65-00 · Supplies - Repairs / Maint.</b>	<b>2,407 31</b>	<b>6,600 00</b>	<b>36 5%</b>
66900 Reconciliation Discrepancies	59 08		
<b>Total Expense</b>	<b>567,046 70</b>	<b>994,200 00</b>	<b>57 0%</b>
<b>Net Income</b>	<b>607,565.42</b>	<b>0.00</b>	<b>100.0%</b>

## Aurora Election Commission Bill Payments for All Vendors August 2016

Vendor	Type	Num	Date	Amount
<b>Aug 16</b>				
Aurora Fastprint	Bill Pmt -Check	8135	08/31/2016	485.99
Bond, Dickson & Asso..	Bill Pmt -Check	8136	08/31/2016	3,490.57
Bruce Harris & Assoc.....	Bill Pmt -Check	8137	08/31/2016	400.00
Derrall Moore	Bill Pmt -Check	8138	08/31/2016	9.18
EJ - Jillings, Christoph...	Bill Pmt -Check	8139	08/31/2016	31.86
First Communications	Bill Pmt -Check	8140	08/31/2016	1,814.54
Jake's Bagels & Deli Inc.	Bill Pmt -Check	8141	08/31/2016	689.14
Johnson, Harkness & ...	Bill Pmt -Check	8142	08/31/2016	2,285.00
KKC Imaging Systems	Bill Pmt -Check	8143	08/31/2016	220.00
M.J M. Medina Mainte...	Bill Pmt -Check	8144	08/31/2016	300.00
old second	Bill Pmt -Check	8145	08/31/2016	229.93
Realtor Association of ...	Bill Pmt -Check	8146	08/31/2016	5,424.30
Reuland Food Service	Bill Pmt -Check	8147	08/31/2016	59.63
Roger C. Marquardt & ...	Bill Pmt -Check	8148	08/31/2016	2,000.00
The Office Works, Inc.	Bill Pmt -Check	8149	08/31/2016	661.28
the Voice	Bill Pmt -Check	8150	08/31/2016	65.00
Valentine Insurance A...	Bill Pmt -Check	8151	08/31/2016	500.00
Verizon Wireless	Bill Pmt -Check	8152	08/31/2016	1,309.98
Willy's Cleaning Servic...	Bill Pmt -Check	8153	08/31/2016	330.00
				<b>20,306.40</b>
<b>Aug 16</b>				

**Aurora Election Commission**  
**Bills for All Vendors**  
**All Transactions**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Due Date</u>	<u>Amount</u>
Bond, Dickson & Ass...	Bill	15309	09/07/2016	10/07/2016	5,227.20
Bruce Harris & Asso...	Bill	77027	09/26/2016	10/06/2016	400.00
Bruce Harris & Asso...	Bill	77077	09/26/2016	10/06/2016	400.00
chicago Tribune	Bill	00286...	08/31/2016	09/10/2016	2,400.36
EJ - Jillings, Christop...	Bill	921mlge	09/21/2016	10/01/2016	9.50
Fechner, Linda M	Bill	aecois...	09/16/2016	09/26/2016	214.80
Illinois Office Supply	Bill	52702	09/15/2016	10/15/2016	1,857.55
Leah Anderson	Bill	aecois...	09/16/2016	09/26/2016	117.18
Liberty Systems, LLC	Bill	12035	09/23/2016	10/03/2016	177.41
M.J.M Medina Maint...	Bill	816sv ..	09/09/2016	10/09/2016	300.00
National Pen Company	Bill	10879...	09/07/2016	09/17/2016	191.94
old second	Bill	815pro...	09/16/2016	09/26/2016	537.73
old second	Bill	lightbuil	09/13/2016	09/23/2016	65.07
old second	Bill	927train	09/27/2016	10/07/2016	16.81
Pitney Bowes	Bill	10017...	09/21/2016	10/01/2016	180.00
Realtor Association o...	Bill	1016rent	09/27/2016	10/07/2016	5,424.30
Realtor Association o...	Bill	44045...	09/27/2016	10/07/2016	5,449.21
Robis Elections, Inc.	Bill	816tra...	07/29/2016	08/28/2016	18,405.00
Roger C. Marquardt ...	Bill	2025	09/02/2016	09/12/2016	2,000.00
Sikich	Bill	265715	08/31/2016	09/10/2016	2,800.00
The Office Works, Inc.	Bill	411310	09/22/2016	10/22/2016	894.04
The Office Works, Inc.	Bill	410633	09/01/2016	10/01/2016	48.99
The Office Works, Inc.	Bill	410813	09/08/2016	10/08/2016	115.99
The Office Works, Inc.	Bill	41081...	09/08/2016	10/08/2016	117.14
The Office Works, Inc.	Bill	410819	09/08/2016	10/08/2016	61.27
the Voice	Bill	901ads	09/01/2016	09/11/2016	114.75
U.S. Postal Serv (Po...	Bill	vbymai ..	09/01/2016	09/11/2016	9,000.00
Willy's Cleaning Servi .	Bill	0316	09/15/2016	09/25/2016	345.00
<b>Total</b>					<b>56,871.24</b>

# Aurora Election Commission Bills for All Vendors

## All Transactions

Vendor	Num	Date	Amount	
Bond, Dickson & Associates. P.C	15309	09/07/2016	5,227.20	legal
Bruce Harris & Assoc., Inc	77027	09/26/2016	400.00	website
Bruce Harris & Assoc., Inc	77077	09/26/2016	400.00	website
chicago Tribune	002867328	08/31/2016	2,400.36	ads
EJ - Jillings, Christopher J	921mlge	09/21/2016	9.50	milea
Fechner, Linda M	aecoisept conf	09/16/2016	214.80	conf
Illinois Office Supply	52702	09/15/2016	1,857.55	print
Leah Anderson	aecoisept con	09/16/2016	117.18	mconf
Liberty Systems, LLC	12035	09/23/2016	177.41	computer
M.J M. Medina Maintenance	816svces	09/09/2016	300.00	clean
National Pen Company	108798977	09/07/2016	191.94	supplies
old second	815projector	09/16/2016	537.73	equip
old second	lightbul	09/13/2016	65.07	supplies
old second	927train	09/27/2016	16.81	ejtrain
Pitney Bowes	1001775912	09/21/2016	180.00	rental
Realtor Association of the Fox Valley	1016rent	09/27/2016	5,424.30	rental
Realtor Association of the Fox Valley	440452/june-aug	09/27/2016	5,449.21	utilities
Robis Elections, Inc.	816training	07/29/2016	18,405.00	ej train
Roger C. Marquardt & Company, Inc	2025	09/02/2016	2,000.00	conf
Sikich	265715	08/31/2016	2,800.00	audit
The Office Works, Inc.	411310	09/22/2016	894.04	water
The Office Works, Inc.	410633	09/01/2016	48.99	supplies
The Office Works, Inc.	410813	09/08/2016	115.99	supplies
The Office Works, Inc.	410818-water	09/08/2016	117.14	supplies
The Office Works, Inc.	410819	09/08/2016	61.27	supplies
the Voice	901ads	09/01/2016	114.75	ads
U.S. Postal Serv (Postage-By-Phone)	vbymail916	09/01/2016	9,000.00	post
Willy's Cleaning Service, Inc	0316	09/15/2016	345.00	clean
<b>Total</b>			<b><u>56,871.24</u></b>	

**A RESOLUTION APPROVING THE CONTRACT FOR SERVICES RENDERED FROM  
ROBIS ELECTION INC. FOR ELECTION SUPPORT AND TRAINING**

**28 September 2016**

**Resolution No. 2016-11**

**RECITALS**

WHEREAS, the Aurora Election Commission ("ELECTION COMMISSION") is a body politic and corporate, organized and existing pursuant to the Election Code, 10 ILCS 5/1-1, *et seq.*; and

WHEREAS, the ELECTION COMMISSION is authorized and empowered, pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*, to pass resolutions for the purpose of carrying out its statutorily enumerated duties and responsibilities and those powers reasonably inferred therefrom; and

WHEREAS, the ELECTION COMMISSION previously executed an Agreement with Robis Election Inc. ("Robis Inc.") relative to AskED, a product of Robis Inc.; and

WHEREAS, the equipment and services supplied by Robis Inc. have assisted in the efficient and effective managing the ELECTION COMMISSION and fulfilling the mission and goals of the ELECTION COMMISSION; and

WHEREAS, the ELECTION COMMISSION has agreed to purchase additional election support and maintenance from Robis Inc. in the not-to-exceed amount of eighteen thousand four hundred five dollars and 00/100 dollars (\$18,405.00) for election support provided to the ELECTION COMMISSION; and

WHEREAS, the ELECTION COMMISSION agrees to pay the Robis Inc. for said election support and training in the amount of eighteen thousand four hundred five dollars and 00/100 dollars (\$18,405.00) provided to the ELECTION COMMISSION; and

WHEREAS, the ELECTION COMMISSION finds that the approval of such services, is in the best interest of the ELECTION COMMISSION and the citizens of the City of Aurora.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Election

Commission, as follows:

1. That the recitals set forth above are incorporated herein and made a part hereof.
2. That the Board of Commissioners of the Election Commission hereby authorizes the ELECTION COMMISSION to contract with Robis Inc. for the election support and training services totaling eighteen thousand four hundred five dollars and 00/100 dollars (\$18,405.00), as stated in the Invoice, which is attached hereto and incorporated herein Exhibit "A".
3. That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. That this Resolution shall be in full force and effect from and after its passage, approval and publication, in the manner provided for by law.
5. That the Executive Director is hereby directed to transmit a certified copy of this Resolution to the Attorney for the Election Commission at 400 S. Knoll, Unit C, Wheaton, Illinois 60187.
6. The Executive Director is hereby directed to transmit a certified copy of this Resolution to the Office of the Chief Judge of the Sixteenth Judicial Circuit, 37W777 Route 38, St. Charles, Illinois 60175.

PASSED AND APPROVED by the Board of Election Commissioners of the Aurora Election

Commission this 28<sup>th</sup> day of September, 2016.

APPROVED:

BY:

\_\_\_\_\_  
Leah Anderson, Chairman

\_\_\_\_\_  
Mike McCoy, Vice Chair

\_\_\_\_\_  
Lillian Perry, Secretary

ATTEST:

BY:

\_\_\_\_\_  
Lillian Perry, Secretary

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Secretary of the Aurora Election Commission, Aurora, Illinois, and that the foregoing is a true, complete and exact copy of Resolution No. 2016-11, passed and approved on September 28, 2016, as the same appears from the official records of the Aurora County Election Commission.

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Lillian Perry, Secretary



City of Aurora, IL  
Training & Support Quote

7/29/2016

Description	Unit Price	Quantity	Total Price
<b>Professional Services</b>			
AskED ePollbook Training	\$2,045	6	\$12,270
8/16/2016 – 2 People (Includes Equipment Set-Up)			
8/18/2016 – 1 Person			
8/20/2016 – 1 Person			
8/22/2016 – 1 Person			
8/24/2016 – 1 Person			
AskED Help Desk/Troubleshooter Training	\$2,045	1	\$2,045
Support Including Imaging and Updates	\$2,045	2	\$4,090
<b>Total</b>			<b>\$18,405</b>

Note: This does not include Election Day Support.

