

AGENDA
BOARD OF ELECTIONS COMMISSIONERS
February 25, 2015
5:00 P.M.
Regular Meeting

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment (Limit: 3 minutes per person)
5. Correspondence
6. **Approval of Minutes**
 - A. Regular Meeting, January 28, 2015
7. **Approval and Place on File Bank Statement(s)**
 - A. Payroll
 - B. Checking
 - C. Savings Account (quarterly)
 - D. Bank Card Statement
9. **Approval and Place on File - Treasurer's Report (monthly/year-to-date)**
10. **Approval of Commission Bills**
 - A. Approved Bills
 - B. Disputed Bills (if Any)
11. **Unfinished Business (Action Items)**
 - A. Legal Update
 - B. Legislative Update: Federal and State
 - C. 2014 Budget Funding Update
 - D. 2015 Elections Update
12. **New Business (Action Items)**
 - A. Polling Place Changes for 2015 Election Cycle
 - B. Draft of 2016 Budget for informational and Discussion Purposes
 - C. Proposal for Consultant Services by Scott Marquardt & Assoc.
13. **Executive Session**
 - A. Review of the Official Record - Pursuant to 5 ILCS 120/2 (C) (21)
 - B. Personnel - Pursuant to 5 ILCS 120/2 (C) (1)
 - C. Pending and/or Probable Litigation - Pursuant to 5 ILCS 120/2 (C) (11)
14. **Matters to be Referred from Executive Session**
15. Adjourn to **March 25, 2015 meeting at 5:00 pm**



Board of Election Commissioners

OF THE CITY OF AURORA, ILLINOIS 60506
323 WEST GALENA BOULEVARD
TEL: 630-897-4030 - FAX: 630-897-4060
www.auroravotes.org

Commissioners:

Leah Anderson- *Chairman*
Michael McCoy-*Vice Chairman*
Lillian Perry -*Secretary*

Hon. Thomas E. Mueller
Circuit Judge
Patrick K. Bond
Legal Counsel
Linda M. Fechner
Executive Director

THE BOARD OF ELECTION COMMISSIONERS OF
THE CITY OF AURORA, KANE, KENDALL, AND WILL COUNTIES, ILLINOIS

MEETING MINUTES
February 25, 2015

The Meeting of the Board of Election Commissioners of the City of Aurora is convened by Chairman Leah Anderson at the Aurora Election Commission, 323 W. Galena Blvd, in Aurora, IL at 5:00 p.m. on the 25th day of February, 2015.

Commissioner Anderson asked that the Executive Director call the role. Present are Commissioners Anderson, and McCoy. Commissioner Perry is excused absent. Also in attendance is the Executive Director Linda Fechner and Attorney Pat Bond. Bill Barrett, vendor from Liberty Systems LLC., also guest in attendance.

The Meeting is opened with Mr. Barrett leading the Pledge of Allegiance.

There was no correspondence to the Commission. Executive Director stated that at the end of January, a class from Hope Wall School took a class trip to the Commission for the purpose of a tour, learning about the elections, and registering students to vote.

There was no public comment. Chairman Anderson stated for the record that Commissioner Perry was not in attendance due to illness.

Commissioner McCoy moved to approve the Minutes of the January 28th Board Meeting and seconded by Commissioner Anderson. Motion passed by voice vote.

Commissioner McCoy moved and Commissioner Anderson seconded to approve the Bank Statements and place on file. Motion passed by voice vote.

Commissioner McCoy moved and seconded by Commissioner Anderson to place on file the Commission Treasurer's Reports. Motion passed by voice vote.

Commissioner McCoy moved to approve the Commission Bills and it is seconded by Commissioner Anderson. On the motion to approve the Commission Bills, Executive Fechner called the roll call vote and Commissioners Anderson and McCoy voted 'aye' and the Motion carried 2-0.

Unfinished Business:

Attorney Bond spoke on the legal update and reporting no current issues at hand and the February Consolidated Primary ran smoothly. He was at the Commission from the start of the day and all polling locations opened on time. He did a walk-through of the facility and return at the end of the night went well with no issues.

He met with Chief Judge Brawka regarding the funding issues; at her request. Chief Judge Brawka thought the Budgeting Process time line was too short and did not need to review and approve the budget so soon in the year. The budget time-line was what the City of Aurora had given the Commission when they (the City) first requested the Commission to run independent of the City. Based on her suggestion, the Commission will submit a new time that would reflect information from the County's Tax Levy. Attorney Bond will submit an amended budget Process Resolution for the next Board Meeting.

Attorney Bond stated that there wasn't any new Federal Legislation to be reviewed.

He spoke on a few bills that were introduced for the new Legislative session. The Commissioners had received copies of the introduced bills from Marquardt. Regarding the budget update, Attorney Bond spoke on still waiting for the signed Resolution from the City of Aurora relating to the Memorandum of Understanding.

Attorney Bond reminded the board that the lease for the Facility will end at the end of 2015. This will give the Commission enough time to review its options to move or stay at the present location.

The Executive Director gave the unofficial results from the Election held the day before. The Commission's last day to count the Absentee Ballots is March 10th. As there are four ballots outstanding, if they are all returned prior to that date, notice will be given to all parties that the Commission will canvas earlier.

As for the Consolidated Election, the Executive Director reported that The Clerk's office did not certify correctly and she has been attempting to get a correct Certification from their office. They did not certify the Sugar Grove Park District candidates at all and had certified the Kaneland School Board with errors in ballot position, eligible to vote for, and ballot layout. The Executive Director had enlisted the State, School Administration, and the School's Attorney to help aid in getting a correct Ballot.

New Business:

The Executive Director said there was one polling location in the Oswego School District and it could be moved prior to the next election. There would then no longer be a need to have more contracts, police presence, and billing issues relating to having a Polling Place in the school. The Board agreed that it would be a good idea to move now to help prepare for next year's primary as well.

The 2016 Draft Budget was again given to the Board. The Executive Director said she would make final changes and present for approval at the next Board Meeting.

Commissioner Perry was not able to attend the Board Meeting due to illness and she had requested the Board to table the Proposal for the Marquardt Consulting Services until next month. Commissioner McCoy stated his position as to the Consultant. Commissioner Anderson thought it was needed, but also thought it was costly. She recommended that Marquardt be contacted to see if he is able to reduce his fees. Attorney Bond said it would not be out of line to ask the company for a reduction.

Executive Director Fechner stated that the Consultant for the Clerks/Recorders provides the service for an annual fee of \$18,000.00. Another Company asked if they could submit a proposal, however, as of the board meeting, one has not been received. Commissioner McCoy motioned to table the resolution until next month and Commissioner Anderson second. Motion carried by voice vote.

Next scheduled Meeting will be Wednesday, March 25, 2015 at 5:00 pm.

With no further business at hand Commissioner McCoy moved and seconded by Commissioner Anderson to adjourn to the March 25, 2015 Meeting. Meeting ended at 5:45 pm.

Leah Anderson, Chairman

Michael McCoy, Vice-Chairman

Lillian Perry, Secretary



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BANK STATEMENT RECAP
February 24, 2015 Board Meeting

RECONCILED BALANCE AS OF 2-01-2015

CHECKING:	\$382,746.65
PAYROLL:	\$109,461.94
SAVINGS:	<u>\$120.85</u>

SUBTOTAL: \$492,329.44

(CREDIT CARD BALANCE: \$70.34)

DEPOSITS:	0.00
PAYROLL	0
transfers	0.00

Deposit Total 0.00

SUBTOTAL 492,329.44

February Payroll totals	\$7,936.54	2-13-2015 & 2-17-2015 check dates
February A/P totals	22,839.42	Bills to be approved at meeting

Total February Expense 30,775.96

Balance February 2015 461,553.48

**Aurora Election Commission
Budget vs. Actual
January through December 2015**

Accrual Basis

	Jan - Dec 15	Budget	% of Budget
Income			
15-00 · Income			
15-01 · City of Aurora	528,848.07	1,351,343.00	39.1%
15-02 · Kane County Levy	0.00	0.00	0.0%
15-03 · Kane County Employee Salaries	0.00	0.00	0.0%
Total 15-00 · Income	528,848.07	1,351,343.00	39.1%
15-19 · state of Illinois - grant/reimb	13,500.00		
20-002 · Sale of Voter List, Information	0.00	0.00	0.0%
20-003 · Sale of Maps	0.00	0.00	0.0%
20-004 · Miscellaneous Income	0.00	0.00	0.0%
25-001 · Savings Account Interest	0.00	0.00	0.0%
Total Income	542,348.07	1,351,343.00	40.1%
Gross Profit	542,348.07	1,351,343.00	40.1%
Expense			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	1,516.00	30,000.00	5.1%
10-06 · Part-Time / Regular	18,005.00	70,000.00	25.7%
10-07 · Part-Time/Seasonal (early E.J.)	1,890.00	21,000.00	9.0%
10-08 · Contract Employees	303.75	18,000.00	1.7%
10-09 · Part-Time / Temporary	5,932.00	2,573.00	230.5%
10-10 · Kane County Payroll Expense	0.00	0.00	0.0%
10-17 · Election Judges			
10-17-1 · E1 - Non Certified	305.00		
10-17-2 · E2 - Certified	5,650.00		
10-17-3 · E3 - Nursing Home	120.00		
10-17-4 · E4 - Processing	390.00		
10-17 · Election Judges - Other	30.00	110,820.00	0.0%
Total 10-17 · Election Judges	6,495.00	110,820.00	5.9%
10-30 · PW - Paid No Work Office Closed	0.00		
10-31 · Overtime / Regular	0.00	1,500.00	0.0%
10-50 · Supplement - Vactn (Buy Back)	0.00	3,000.00	0.0%
10-52 · Supplement - Other	0.00	1,000.00	0.0%
10-00 · Payroll Expenses - Other	524.00		
Total 10-00 · Payroll Expenses	34,665.75	257,893.00	13.4%

Aurora Election Commission Budget vs. Actual January through December 2015

Accrual Basis

	Jan - Dec 15	Budget	% of Budget
20-00 · Employee Benefits			
20-10 · FICA / Social Security	1,727.79	10,000.00	17.3%
20-11 · FICA / Medicare	404.06	2,000.00	20.2%
20-12 · Pension / IMRF	0.00	0.00	0.0%
20-21 · Clothing - Damaged / Replaced	0.00	0.00	0.0%
20-37 · Unemployment Taxes	320.53	0.00	100.0%
20-39 · Insurance / WC - Year End Adj.	0.00	4,000.00	0.0%
20-43 · Termination Benefits	0.00	0.00	0.0%
Total 20-00 · Employee Benefits	2,452.38	16,000.00	15.3%
25-00 · Bank Fees			
25-03 · Over Check-Limit Fee	0.00	0.00	0.0%
Total 25-00 · Bank Fees	0.00	0.00	0.0%
32-00 · Professional Fees			
32-01 · Legal	9,555.00	65,000.00	14.7%
32-05 · Audit	0.00	10,000.00	0.0%
32-36 · Technical Assistance	0.00	750.00	0.0%
32-41 · Court Reporter	0.00	900.00	0.0%
32-99 · Other (acct)	3,680.00	41,000.00	9.0%
Total 32-00 · Professional Fees	13,235.00	117,650.00	11.2%
34-00 · Utility Services			
34-01 · Water	0.00	1,000.00	0.0%
34-02 · Sewerage	0.00	1,000.00	0.0%
Total 34-00 · Utility Services	0.00	2,000.00	0.0%
36-00 · Cleaning Service			
36-03 · Janitorial	300.00	3,600.00	8.3%
36-99 · Other	0.00	2,000.00	0.0%
36-00 · Cleaning Service - Other	0.00	0.00	0.0%
Total 36-00 · Cleaning Service	300.00	5,600.00	5.4%
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	0.00	1,500.00	0.0%
38-05 · Building & Grounds	0.00	2,000.00	0.0%
38-08 · Computer	0.00	5,000.00	0.0%
38-11 · Computer - Software	14,775.25	65,000.00	22.7%
38-13 · Equipment - Telephone	0.00	0.00	0.0%
38-15 · Equipment - Telephone	1,361.82	750.00	181.6%
38-40 · Insect Control	0.00	100.00	0.0%
38-41 · Alarm Service Fees	154.08	700.00	22.0%
Total 38-00 · Repairs & Maintenance Services	16,291.15	75,050.00	21.7%

**Aurora Election Commission
Budget vs. Actual
January through December 2015**

Accrual Basis

	Jan - Dec 15	Budget	% of Budget
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	4 50	1,000.00	0.5%
39-10 · Copy Machines	0 00	0 00	0.0%
39-12 · Mailing Equipment	0 00	1,500.00	0.0%
39-15 · Polling Places \$40.00/pct	360.00	3,000.00	12.0%
39-16 · Storage	0 00	100 00	0 0%
39-20 · Office Space	5,166.00	64,000.00	8.1%
39-21 · Meetings / Display Space	0 00	250 00	0 0%
39-50 · Equipment - Other	0 00	250 00	0 0%
39-99 · Other (taxes/contingency)	0 00	12,000 00	0 0%
39-00 · Rentals / Leases - Other	0 00	0 00	0 0%
Total 39-00 · Rentals / Leases	5,530.50	82,100.00	6.7%
40-00 · Insurance - 1			
40-40 · Liability Insurance	0 00	1,500 00	0.0%
40-41 · ATCAR	0 00	2,000 00	0.0%
40-00 · Insurance - 1 - Other	0 00	0 00	0.0%
Total 40-00 · Insurance - 1	0 00	3,500.00	0.0%
42-00 · Travel & Professional Dvlpmt			
42-01 · Education / Training	1,475 85	8,000.00	18.4%
42-03 · Travel / Meetings	0 00	1,000 00	0.0%
42-05 · Conferences / Seminars	0 00	8,000 00	0 0%
42-07 · Mileage	30.50	1,000 00	3.1%
42-40 · Ed/Training - Election Judges	0 00	1,500.00	0.0%
Total 42-00 · Travel & Professional Dvlpmt	1,506.35	19,500.00	7.7%
43-00 · Insurance			
43-02 · Insurance Premium	0 00	3,000.00	0.0%
43-09 · Insurance - Notary	0 00	300 00	0.0%
43-15 · Insurance - Bonding	0 00	400 00	0.0%
Total 43-00 · Insurance	0 00	3,700.00	0 0%
44-00 · Communication Charges			
44-01 · Telephone	0 00	1,000.00	0.0%
44-04 · Telephone - Mobile	0 00	200 00	0.0%
44-09 · Fee - Internet Access	884.54	12,000 00	7.4%
Total 44-00 · Communication Charges	884.54	13,200.00	6.7%

**Aurora Election Commission
Budget vs. Actual
January through December 2015**

Accrual Basis

	Jan - Dec 15	Budget	% of Budget
45-00 · Other Services & Charges			
45-01 · Dues	950.00	3,000.00	31.7%
45-02 · Subscriptions	0.00	1,000.00	0.0%
45-03 · Postage	0.00	38,000.00	0.0%
45-04 · UPS / Fed Ex	0.00	100.00	0.0%
45-07 · Copier Costs	0.00	2,000.00	0.0%
45-12 · Advertising / Publication	2,390.25	30,000.00	8.0%
45-18 · Promo Materials / Services	0.00	100.00	0.0%
45-22 · Notary Registration / Stamp	0.00	100.00	0.0%
45-23 · Copying Services	0.00	100.00	0.0%
45-32 · Licenses / Permits	0.00	200.00	0.0%
45-92 · Election Comm. Oper Costs	0.00	0.00	0.0%
45-99 · Other	0.00	100.00	0.0%
Total 45-00 · Other Services & Charges	3,340.25	74,700.00	4.5%
61-00 · Supplies - General			
61-01 · Office - Direct	253.26	2,500.00	10.1%
61-02 · Office - Central Stores	0.00	0.00	0.0%
61-09 · Custom Printing	75.41	10,000.00	0.8%
61-10 · Books / Periodicals / Videos	0.00	750.00	0.0%
61-11 · Photographic	0.00	0.00	0.0%
61-35 · Election	1,833.39	110,000.00	1.7%
61-36 · Voting Equipment	0.00	525,000.00	0.0%
61-40 · Expendable Tools / Equipment	0.00	10,000.00	0.0%
61-41 · Furniture / Fixtures	159.55	100.00	159.6%
61-78 · Bottled Water	0.00	0.00	0.0%
61-79 · Coffee	0.00	0.00	0.0%
61-80 · Other	673.44	5,000.00	13.5%
Total 61-00 · Supplies - General	2,995.05	663,350.00	0.5%
62-00 · Supplies - Energy			
62-01 · Natural Gas	0.00	4,000.00	0.0%
62-04 · Electricity	0.00	5,000.00	0.0%
62-00 · Supplies - Energy - Other	0.00	0.00	0.0%
Total 62-00 · Supplies - Energy	0.00	9,000.00	0.0%
63-00 · Supplies - Mach/Equip			
63-02 · Equipment - Copy Machines	0.00	0.00	0.0%
63-99 · Other	0.00	500.00	0.0%
Total 63-00 · Supplies - Mach/Equip	0.00	500.00	0.0%
64-00 · Supplies - Computer			
64-01 · Paper - Stock	0.00	2,000.00	0.0%
64-12 · Computers	0.00	0.00	0.0%
64-22 · Imaging Equipment / Systems	0.00	1,000.00	0.0%
Total 64-00 · Supplies - Computer	0.00	3,000.00	0.0%

Aurora Election Commission
Budget vs. Actual
January through December 2015

Accrual Basis

	Jan - Dec 15	Budget	% of Budget
65-00 · Supplies - Repairs / Maint.			
65-02 · Equipment - Non-Licensed	0.00	1,000.00	0.0%
65-05 · Buildings & Grounds	0.00	3,000.00	0.0%
65-13 · Equipment - Telephone	0.00	500.00	0.0%
65-15 · Equipment - Copier/Fax	0.00	100.00	0.0%
Total 65-00 · Supplies - Repairs / Maint.	0.00	4,600.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.0%
69800 · Uncategorized Expenses	0.00	0.00	0.0%
Total Expense	81,200.97	1,351,343.00	6.0%
Net Income	461,147.10	0.00	100.0%

Aurora Election Commission
Bill Payments for All Vendors
January 2015

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Jan 15				
ADT Security Services	Bill Pmt -Check	6993	01/28/2015	154.08
batteries Plus /ed	Bill Pmt -Check	6994	01/28/2015	14.85
Bond, Dickson & As...	Bill Pmt -Check	6995	01/28/2015	6,571.50
Bruce Harris & Asso...	Bill Pmt -Check	6996	01/28/2015	400.00
Comcast Phone LLC	Bill Pmt -Check	6997	01/28/2015	884.54
EJ - Jillings, Christo...	Bill Pmt -Check	6998	01/28/2015	30.50
Election Systems &S...	Bill Pmt -Check	6999	01/28/2015	14,094.00
Fechner, Linda M	Bill Pmt -Check	7000	01/28/2015	1,475.85
illinois dept of emplo...	Bill Pmt -Check	7001	01/28/2015	156.11
Illinois Dept. of Reve...	Bill Pmt -Check	7002	01/28/2015	1,647.36
Johnson, Harkness ...	Bill Pmt -Check	7003	01/28/2015	340.00
KKC Imaging Systems	Bill Pmt -Check	7004	01/28/2015	616.25
M.J.M. Medina Maint...	Bill Pmt -Check	7005	01/28/2015	300.00
Moss Jr., Richard W.	Bill Pmt -Check	7006	01/28/2015	131.25
old second	Bill Pmt -Check	7007	01/28/2015	92.96
Pitney Bowes	Bill Pmt -Check	7008	01/28/2015	367.14
Realtor Association ...	Bill Pmt -Check	7009	01/28/2015	5,166.00
Robis Elections, Inc.	Bill Pmt -Check	7010	01/28/2015	12,980.00
Roger C. Marquardt ...	Bill Pmt -Check	7011	01/28/2015	3,000.00
Sun-Times Media	Bill Pmt -Check	7012	01/28/2015	115.68
The Office Works, Inc.	Bill Pmt -Check	7013	01/28/2015	89.70
ULINE	Bill Pmt -Check	7014	01/28/2015	159.55
Una Voz Newspaper	Bill Pmt -Check	7015	01/28/2015	310.00
United States Treas...	Bill Pmt -Check	7016	01/28/2015	452.12
Jan 15				49,549.44

Aurora Election Commission
Bills for All Vendors
All Transactions

Vendor	Type	Num	Date	Due Date	Aging	Amount	Open Balance
AECOI	Bill	2015d...	02/09/2015	02/09/2015	16	750.00	750.00
Aurora Fastprint	Bill	11863	02/23/2015	02/25/2015		75.41	75.41
Bond, Dickson & As ...	Bill	14568	02/05/2015	02/25/2015		2,983.50	2,983.50
Bruce Harris & Asso...	Bill	75945	02/05/2015	02/15/2015	10	400.00	400.00
EJ - Baker, Steven L	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Barrera-Windso...	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Black, Gerald D	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Bley Jr, Earl G	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Brauer, Sonja F	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Chiu, Wendy W	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Corrigan, Brian	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Corrigan, Kelly	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Fechner, Jessic...	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Fechner, Sr Jeff ..	Bill	215EJ	02/25/2015	03/07/2015		185.00	185.00
EJ - Gachuz, Evelyn	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Garcia, Arnoldo T	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Goehlen, Jean A	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Havenaar, Tina	Bill	215EJ	02/25/2015	03/07/2015		170.00	170.00
EJ - Hobson, Louis A	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Huitron, Silvia	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Izeta, Patricia G	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Johnson, Sheila	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Kramer, Jeremy	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Kramer, Joan A	Bill	215EJ	02/25/2015	03/07/2015		170.00	170.00
EJ - Lamermayer, Ri...	Bill	215EJ	02/25/2015	03/07/2015		170.00	170.00
EJ - McGaughy, Fra...	Bill	215EJ	02/25/2015	03/07/2015		40.00	40.00
EJ - Meyer, Sonja L	Bill	215EJ	02/25/2015	03/07/2015		185.00	185.00
EJ - ODonnell, Janet	Bill	215EJ	02/25/2015	03/07/2015		185.00	185.00
EJ - Ozoa, Chelsea A	Bill	215EJ	02/25/2015	03/07/2015		170.00	170.00
EJ - Ozoa, Jennifer	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Ramos, Alberta B	Bill	215EJ	02/25/2015	03/07/2015		40.00	40.00
EJ - Rios, Susan M	Bill	215EJ	02/25/2015	03/07/2015		40.00	40.00
EJ - Roesner, Geral...	Bill	215EJ	02/25/2015	03/07/2015		185.00	185.00
EJ - Roys, Charles E	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Silva, Erick	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Smith-Crider, Cl...	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Stefanski, Nancy	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Strong, Jinne	Bill	215EJ	02/25/2015	03/07/2015		185.00	185.00
EJ - Terrell, Mary	Bill	215EJ	02/25/2015	03/07/2015		185.00	185.00
EJ - Thicksten, Janet	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - Tierney, Kathryn J	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
EJ - Tifrea, Glenda J..	Bill	215EJ	02/25/2015	03/07/2015		160.00	160.00
EJ - West, Shirley J	Bill	215EJ	02/25/2015	03/07/2015		155.00	155.00
EJ - Williamson, Car...	Bill	215EJ	02/25/2015	03/07/2015		145.00	145.00
Janco Supply, Inc.	Bill	b1206 ..	02/10/2015	02/25/2015		87.00	87.00
Johnson, Harkness ..	Bill	355	02/01/2015	02/11/2015	14	340.00	340.00
KKC Imaging Systems	Bill	58375	01/29/2015	02/13/2015	12	525.57	525.57
KKC Imaging Systems	Bill	58227	01/22/2015	02/25/2015		145.00	145.00
KKC Imaging Systems	Bill	58554	02/11/2015	02/26/2015		75.00	75.00
M.J.M. Medina Maint...	Bill	0115cle	02/01/2015	02/25/2015		300.00	300.00
Moss Jr., Richard W.	Bill	115sv...	02/18/2015	02/18/2015	7	172.50	172.50
NetWorks Consultin .	Bill	13030	01/06/2015	02/25/2015		281.25	281.25
old second	Bill	110-2...	02/09/2015	02/25/2015		70.34	70.34
old second	Bill	om2394	02/15/2015	02/25/2015		253.26	253.26
old second	Bill	223m...	02/23/2015	02/25/2015		56.00	56.00
old second	Bill	gas/m...	02/23/2015	02/25/2015		4.50	4.50
PJ- Cannon, Bobbie	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Anderson, John ..	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
pj - Catching, Willia..	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Clark Ada J	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Crowcroft, Harr	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Culbertson, Dou .	Bill	215pj	02/25/2015	02/27/2015		30.00	30.00
PJ - Grove, Perry	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Hicks, Dolores	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Hicks, Peggy	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Poole, Georgina	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00

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02/25/15

Aurora Election Commission Bills for All Vendors All Transactions

Vendor	Type	Num	Date	Due Date	Aging	Amount	Open Balance
PJ - Timm, George	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Timm, Lindsey	Bill	215pj	02/25/2015	02/27/2015		30.00	30.00
PJ - Timm, Suzanne	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PJ - Trefitz, Henry	Bill	215pj	02/25/2015	03/07/2015		30.00	30.00
PP - Advent Christia...	Bill	215po...	02/25/2015	02/26/2015		80.00	80.00
PP - Orchard Church	Bill	215po...	02/25/2015	02/26/2015		80.00	80.00
PP - St Mark's Luthe...	Bill	215po..	02/25/2015	02/26/2015		40.00	40.00
PP - Westminster Pr...	Bill	215po...	02/25/2015	03/07/2015		120.00	120.00
PP -Assisi Homes-C...	Bill	215po..	02/25/2015	03/07/2015		40.00	40.00
Realtor Association ...	Bill	315rent	02/25/2015	02/25/2015		5,166.00	5,166.00
The Office Works, Inc.	Bill	387808	02/05/2015	03/07/2015		1,728.84	1,728.84
the Voice	Bill	sampl .	02/19/2015	03/01/2015		125.00	125.00
the Voice	Bill	225co...	02/12/2015	02/22/2015	3	500.00	500.00
the Voice	Bill	212le...	02/12/2015	02/22/2015	3	20.25	20.25
Una Voz Newspaper	Bill	29	02/19/2015	02/19/2015	6	180.00	180.00
Una Voz Newspaper	Bill	30	02/19/2015	02/19/2015	6	180.00	180.00
Una Voz Newspaper	Bill	35	02/19/2015	02/19/2015	6	400.00	400.00
Una Voz Newspaper	Bill	31	02/19/2015	02/19/2015	6	110.00	110.00
Una Voz Newspaper	Bill	32	02/19/2015	02/19/2015	6	110.00	110.00
Una Voz Newspaper	Bill	33	02/19/2015	02/19/2015	6	45.00	45.00
Una Voz Newspaper	Bill	21	02/19/2015	02/19/2015	6	180.00	180.00
Una Voz Newspaper	Bill	23	02/19/2015	02/19/2015	6	180.00	180.00
Una Voz Newspaper	Bill	20	02/19/2015	02/19/2015	6	180.00	180.00
Una Voz Newspaper	Bill	22	02/16/2015	02/16/2015	9	180.00	180.00
Una Voz Newspaper	Bill	1132	12/30/2014	12/30/2014	57	180.00	180.00
Total						22,839.42	22,839.42

**A RESOLUTION APPROVING A SERVICE CONTRACT WITH
ROGER C. MARQUARDT & COMPANY, INC.**

25 February 2015

Resolution No. 2015-02

RECITALS

WHEREAS, the Aurora Election Commission (“ELECTION COMMISSION”) is a body politic and corporate, organized and existing pursuant to the Election Code, 10 ILCS 5/1-1, *et seq.*; and

WHEREAS, the ELECTION COMMISSION is authorized and empowered, pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*, to pass resolutions for the purpose of carrying out its statutorily enumerated duties and responsibilities and those powers reasonably inferred therefrom; and

WHEREAS, it is necessary, from time to time, for the ELECTION COMMISSION to introduce legislation in the Illinois General Assembly on various matters affecting the ELECTION COMMISSION and its operation; and

WHEREAS, it is also necessary for the ELECTION COMMISSION to be aware of and to monitor legislation introduced by other parties that may impact, either favorably or unfavorably, the ELECTION COMMISSION so as to allow the ELECTION COMMISSION to take appropriate action to support or oppose the legislation; and

WHEREAS, the ELECTION COMMISSION’S Board of Election Commissioners has determined that it is reasonable, necessary and desirable to engage the services of a legislative consultant to assist the ELECTION COMMISSION concerning legislation introduced in the Illinois General Assembly; and

WHEREAS, ROGER C. MARQUARDT & COMPANY has agreed to provide the legislative services as set forth in the Contract attached hereto as Exhibit “A” and not to exceed a monthly consulting fee of \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Election Commissioners of the Aurora Election Commission as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The Commissioners are hereby authorized and directed to sign on behalf of the ELECTION COMMISSION, and the Executive Director is hereby authorized to attest thereto, the Contract attached hereto and incorporated herein as to Exhibit “A,” entitled “Contract for

Legislative Consulting Services” and not to exceed a monthly consulting fee of \$3,000.00.

3. The Commissioners, Executive Director, and Attorney for the ELECTION COMMISSION are hereby authorized to take such action as may be necessary to carry out the terms of said Contract.

4. The Executive Director is hereby directed to transmit certified copies of this Resolution to the Attorney for the ELECTION COMMISSION and to ROGER C. MARQUARDT & COMPANY, 600 S. 2nd Street, Suite 400, Springfield, Illinois 62704.

5. That the Executive Director is hereby directed to transmit a certified copy of this Resolution to the Attorney for the Election Commission at 400 S. Knoll, Unit C, Wheaton, Illinois 60187.

6. The Executive Director is hereby directed to transmit a certified copy of this Resolution to the Office of the Chief Judge of the Sixteenth Judicial Circuit, 37W777 Route 38, St. Charles, Illinois 60175.

7. That all Resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

8. That this Resolution shall be in full force and effect from and after its passage, approval and publication, in the manner provided for by law.

APPROVED:

BY:

Leah Anderson, Chairman

Mike McCoy, Vice Chair

Lillian Perry, Secretary

ATTEST:

BY:

Lillian Perry, Secretary

AYES: _____

NAYS: _____

ABSENT: _____

CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of the Aurora Election Commission, Aurora, Illinois, and that the foregoing is a true, complete and exact copy of Resolution No. 2015-02, passed and approved on February 25, 2015, as the same appears from the official records of the Aurora County Election Commission.

Lillian Perry, Secretary

AGREEMENT FOR LEGISLATIVE CONSULTING SERVICES

THIS AGREEMENT is made and entered into by and between the AURORA ELECTION COMMISSION (hereinafter the "Election Commission") and ROGER C. MARQUARDT & CO. INC. (hereinafter the "Consultant").

WITNESSETH:

WHEREAS, it is sometimes necessary for the Election Commission to introduce legislation in the Illinois General Assembly on various matters affecting the Election Commission; and

WHEREAS, it is also necessary for the Election Commission to be aware of and to monitor legislation introduced by other parties that may impact, either favorably or unfavorably, the Election Commission so as to allow the Election Commission to take appropriate action regarding the legislation; and

WHEREAS, the Election Commission's Board of Election Commissioners has determined that it is reasonable, necessary and desirable to engage the services of a legislative Consultant to assist the Election Commission concerning legislation introduced in the Illinois General Assembly; and

WHEREAS, Consultant has agreed to provide the legislative services hereinafter set forth, subject to the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions set forth herein, the parties agree as follows:

1. Incorporation of Preambles. The recitals set forth above are incorporated herein and made a part hereof.
2. Scope of Services. (a) Election Commission Sponsored Legislation. Consultant shall assist the Election Commission in developing bills for possible introduction in the Illinois General

Assembly. When a proposed bill has been developed and approved by the Board of Election Commissioners, Consultant shall assist in selecting a sponsor for the bill and in causing the bill to be introduced in the Illinois General Assembly. After the bill has been introduced, Consultant shall inform the Election Commission of the House or Senate Committee to which the bill was assigned and of testimony that may be required to be given on behalf of the Election Commission. Consultant shall, when necessary, communicate with appropriate members of the General Assembly and solicit support for the legislation. Consultant shall keep the Election Commission fully apprised of all developments concerning the legislation, including, but not limited to, any proposed amendments or any action taken by the House or Senate Committee or by the General Assembly.

(b) Other Legislation. Consultant shall monitor all legislation introduced in the General Assembly and shall notify the Election Commission of any bill which may impact the Election Commission. The Election Commission will also monitor legislation that has been introduced and inform Consultant on issues and concerns identified by the Election Commission. When an issue or concern arises as a result of either Consultant's or the Election Commission's monitoring actions, Consultant shall communicate the Election Commission's position to all necessary members of the General Assembly on the legislation at issue and ensure that such position is clearly understood. Whenever necessary, Consultant shall seek support from members of the General Assembly consistent with the Election Commission's position.

(c) Action by Governor. Whenever any Election Commission-sponsored legislation or other legislation that will impact the Election Commission has been passed by the General Assembly, Consultant shall promptly notify the Election Commission of the action taken by the Governor concerning such legislation. If the Governor approves legislation which the Board of Election Commissioners determines will negatively impact the Election Commission, Consultant shall advise the Board of possible further action to be taken by the General Assembly in the Fall Veto Session.

(d) Meetings. Consultant shall, upon the request of the Board of Election Commissioners, attend meetings of the Election Commission and report on the status of legislation introduced by or affecting the Election Commission.

(e) Year-End Report. At the conclusion of the legislative year, Consultant shall provide the Election Commission with a written report addressing accomplishments, failures and recommendations for the next legislative session.

(f) Election Commission Direction. All discussions and negotiations undertaken by Consultant on behalf of the Election Commission with respect to legislative matters shall be subject to the direction and approval of the Board of Election Commissioners. Consultant shall not make any representation concerning the Election Commission's position on a particular legislative issue without prior approval from the Board of Election Commissioners, except in emergency situations, in which case Consultant shall take such action as may be directed by the Executive Director.

3. Additional Services. Consultant shall perform only those services specified herein.

No additional services shall be performed, unless prior approval therefor has been obtained from the Board of Election Commissioners. Payment for additional services shall be as mutually agreed to in writing by the parties.

4. Other Consultants. Consultant acknowledges that the rights granted under this Agreement to represent the Election Commission on legislative matters is not exclusive and that the Board of Election Commissioners reserves the right to hire other legislative Consultants whenever it determines that such action is in the Election Commission's best interest. Except as otherwise provided herein, the hiring of other legislative Consultants shall not reduce the compensation to be paid Consultant under this Agreement.

5. Agreement Term. The term of this Agreement shall begin on February 1, 2015, and shall terminate January 31, 2016.

6. Agreement Amount. The total amount to be paid Consultant for the services provided for in this Agreement and all costs and expenses associated therewith shall be Thirty Six Thousand and 00/100 Dollars (\$36,000), paid in monthly installments of Three Thousand and 00/100 Dollars (\$3,000).

7. Compliance with Laws. Consultant shall comply with all applicable laws, rules and regulations in the performance of this Agreement.

8. Conflicts of Interest. In the event that a conflict of interest arises in connection with Consultant's representation of the Election Commission on a legislative issue, Consultant shall promptly notify the Election Commission and the other interested party of the conflict. Consultant shall negotiate its role in the matter to the satisfaction of the Election Commission and the other interested party. If an acceptable solution cannot be reached, Consultant shall withdraw from

representing both the Election Commission and the other interested party on the particular legislative issue, in which case the Election Commission and Consultant shall mutually agree on an appropriate adjustment of the compensation to be paid Consultant.

9. Termination. The Election Commission may terminate this Agreement with or without cause, by serving thirty (30) days' written notice thereof on Consultant. Such notice shall be served at the address listed below and may be served either personally during regular business hours, by facsimile transmission or electronic mail during regular business hours, or by certified mail, return receipt requested. Notice served personally or by facsimile or electronic mail transmission shall be effective upon receipt, and notice served by mail shall be effective upon receipt as verified by the United States Postal Service. In the event of a termination, the Election Commission shall pay Consultant for services performed until the date of termination, less any sums directly attributable to Consultant's breach if this Agreement is terminated for cause.

10. Recovery of Costs. In the event the Election Commission is required to institute any proceeding or action, whether legal or equitable, to enforce any provision of this Agreement, the Election Commission shall be entitled to recover all costs and expenses incurred as a result of said action or proceeding, including reasonable attorney and expert witness fees.

11. Incorporation. The provisions set forth herein represent the entire agreement between the Parties and may not be modified or changed in any respect unless such modification or change is in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of this 25th day of

February, 2014.

AURORA COUNTY ELECTION
COMMISSION
323 W. Galena Boulevard
Aurora, IL 60506

ROGER C. MARQUARDT & CO. INC.
600 S. 2nd Street, Suite 400
Springfield, IL 62704

BY:

BY:

/s/ Leah Anderson

Leah Anderson, Chairman

Scott Marquardt, President

/s/ Mike McCoy

Mike McCoy, Vice Chairman

/s/ Lillian Perry

Lillian Perry, Secretary

ATTEST:

BY:

/s/ Lillian Perry

Lillian Perry, Secretary

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